



Medical Device Authority (MDA)

Trader Admin User Manual

Version 1.0

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Abbreviation

Abbreviation	Definition
ASP	Application Service Provider
DNT	Dagang Net Technologies Sdn Bhd
FA	Forwarding Agent
MDA	Medical Device Authority
OGA	Other Government Agencies
PIA	Permit Issuance Agencies
SMK	Sistem Maklumat Kastam

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Section 1. Introduction

1.1. What is ePermit System?

ePermit is a web-based applications system developed, hosted, and managed by Dagang Net Technologies Sdn Bhd (DNT) and provides an Application Service provider (ASP) model of service to communities of Permit Issuing Agencies (PIA) and Importer/ Exporter to apply and manage permit application online.

By using the application, the Importer/ Exporter will be able to supply and manage permit via online and next to track the application progress subsequently. Whilst the OGA will be able to view and process (approval etc) permit applications submitted directly from the system.

1.2. What is ePermit MDA?

MDA (Medical Device Authority) have been authorized to issue import permit using ePermit platform system that has been provided by Dagang Net Technologies as Permit Issuing Agencies (PIA). There are already several government agencies that are using this platform to provide various Permits linked to Customs Department while avoiding costly investments on hardware infrastructures and system maintenance nightmares.

The platform also boasts smooth gateway integration to Customs' Sistem Maklumat Kastam (SMK), enabling speedier and reliable processing for the benefit of customers of the agencies contributing to the national agenda and economy.

1.3. System Requirements?

ePermit is a web-based system and it has been certified to work well with below browser:

- Chrome Version 35 above
- Mozilla Firefox 29 and above

1.4. Who Should Read This Publication?

This user guide is designed to accommodate the specific requirements of each user. This publication (or topic collection) is intended for ePermit MDA system users- Trader Admin

1.5. About This Document

This publication is to provide an overview on how Trader Admin can register and maintain users via this system and deeper understand on the system with step by step helps.

1.6. Support Information

Should there be any issues related to the system that need to be clarified, please contact Dagang Net's Careline.

Call our CARELINE* at **1300 133 133** or email to careline@dagangnet.com

**CARELINE is available 24 hours daily, including public holidays*

Section 2. Getting Started

2.1. System Access

ePermit system is accessible via:

<https://newepermit2.dagangnet.com.my/epermit/html/login>

Please follow the steps in the images below to access the system.

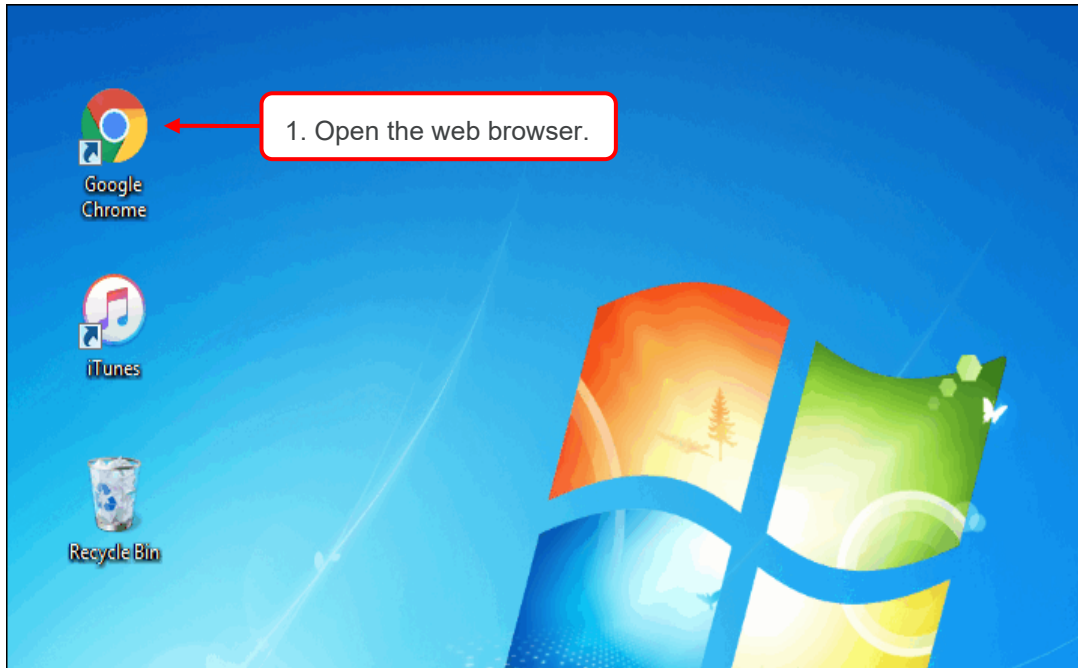


Figure 1

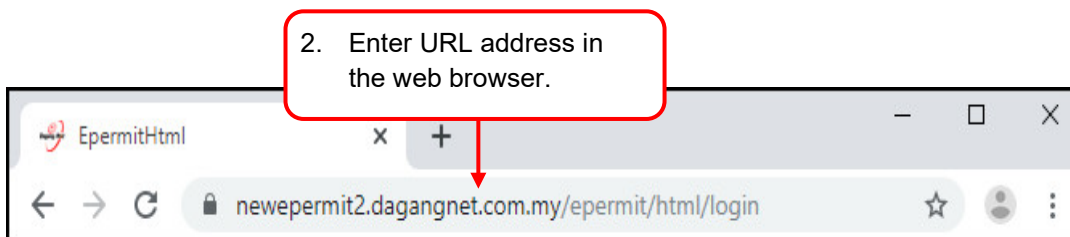


Figure 2

URL address: <https://newepermit2.dagangnet.com.my/epermit/html/login>

2.2. Log In

ePermit HOME ABOUT REGISTRATION AND CONTACT INFORMATION SYSTEM REQUIREMENT

Announcement

2024-02-16
JEMPUTAN PROGRAM AWARENESS PEMURNIAN SENARAI NAMA PINTU MASUK MAQIS NEGERI PULAU PINANG BAGI SISTEM NEW EPERMIT

2023-12-28
EPERMIT ANNOUNCEMENT : KEMASKINI SYARAT IMPORT KOMODITI PERIKANAN DAN PENYUSUNAN SEMULA KOMODITI DAN SPESIES DI DALAM SISTEM E-PERMIT

2023-12-22
PEMAKLUMAN MENGENAI TEMPOH SAH LAKU AP FRANCAIS TAHUN 2023

2023-12-20
NOTIS PENGEMASKINAN APPLICATION OF FEED INTO MALAYSIA (PET FOOD / AN ADDITIVE WITH ANIMAL-BASED)

More

User Login

USER NAME

PASSWORD

[FORGOT PASSWORD?](#)

LOGIN

SIGN ME UP

1. Enter Username and Password here. Then click on Login.

Quick Link

[Dagangnet](#) [PIA](#) [Customs Tariff Code](#)

Figure 3

2.3. Log out

ePermit HOME ADMIN REGISTRATION MDA PROFILE **LOGOUT**

WELCOME JAKE

TRADER ADMIN LISTING

Search

Application ID Permit No. Application Date (From)

Approval Date (From) Approval Date (To) Permit Issuance Agency (PIA) Permit Type

Status **Show Draft Applications** ☒ Trader Reference No. Payment Status

Please Select Please Select Please Select Please Select

☐ Untick the checkbox to filter other Status

SEARCH **RESET**

Listing

ARCHIVE **UNARCHIVE**

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status	Archive
*** No. Record Found ***									

NOTE: On page load, system will automatically list permit applications that were created within last 30 days with status 'Draft' only. Please use the 'Search' function for permit applications that were created more than 30 days.

1. Click here to logout.

Figure 4

Section 3. Trader Admin Listing

This section shows the steps to search for applications from the listing. System will automatically list permit applications that were created within last 30 days with status 'Draft' only. For other statuses and applications that were created more than 30 days, please use the 'Search' function.

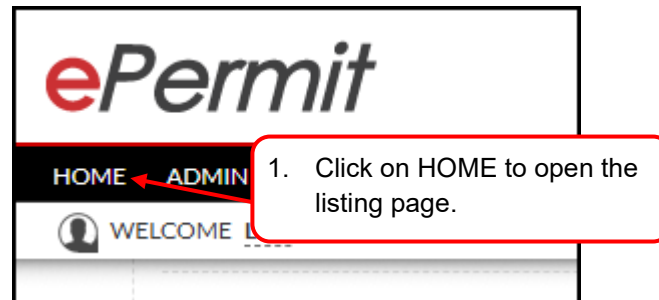


Figure 5

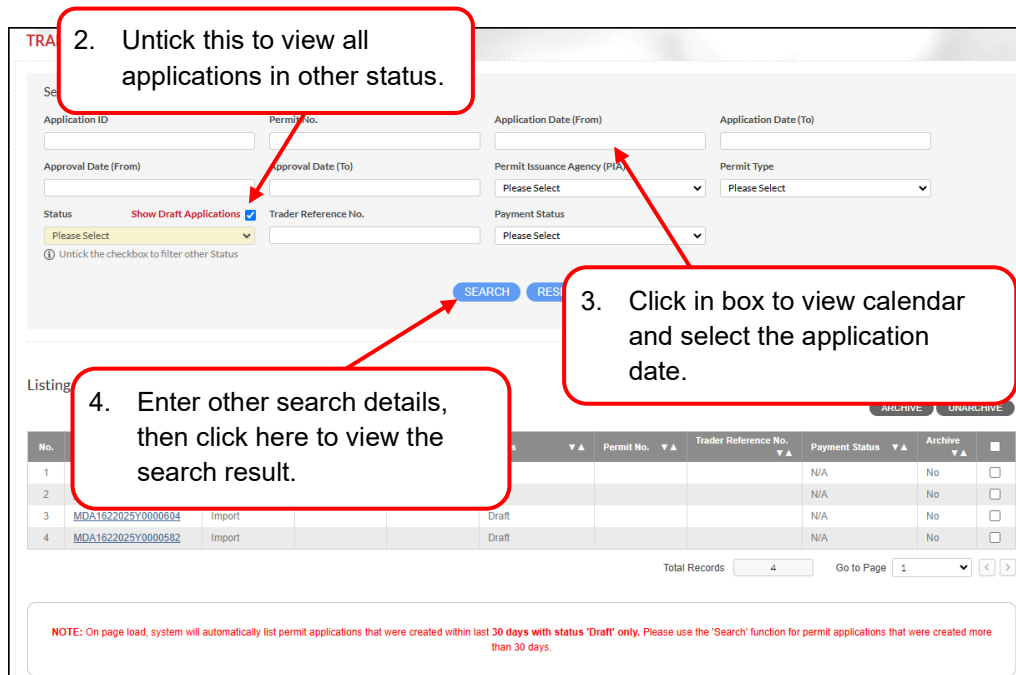


Figure 6

TRADER ADMIN LISTING

Search

Application ID: Permit No.: Application Date (From): Application Date (To):

Approval Date (From): Approval Date (To): Permit Issuance Agency (PIA): Permit Type:

Status: **Show Draft Applications** ☐ Trader Reference No.: Payment Status:

☐ Please Select ☐ Please Select

☐ Untick the checkbox to filter other Status

5. Search results listed here

Listing

ARCHIVE UNARCHIVE

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status	Archive
1	MDA1622025V0000609	Verification Slip	06/03/2025 15:35:29	06/03/2025 15:40:12	Approved by OGA	MDA162M03000012025		Payment Completed (BayarNow)	No <input type="checkbox"/>
2	MDA1622025V0000607	Verification Slip	05/03/2025 08:48:41		Awaiting OGA Approval			Payment Completed (BayarNow)	No <input type="checkbox"/>
3	MDA1622025V0000606	Verification Slip	05/03/2025 08:34:59		Awaiting OGA Approval			Payment Completed (BayarNow)	No <input type="checkbox"/>

Total Records: 3 Go to Page: 1

Figure 7

3.1. Archive/ Unarchive Applications

This section shows the steps to archive or unarchive applications.

SEARCH RESET

Listing

ARCHIVE UNARCHIVE

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status	Archive
1	MDA1622025V0000609	Verification Slip	06/03/2025 15:35:29	06/03/2025 15:40:12	Approved by OGA	MDA162M03000012025		Payment Completed	No <input checked="" type="checkbox"/>
2	MDA1622025V0000607	Verification Slip	05/03/2025 08:48:41						No <input type="checkbox"/>
3	MDA1622025V0000606	Verification Slip	05/03/2025 08:34:59						No <input type="checkbox"/>

Page 1

1. Tick to select application that need to archive.

Figure 8

SEARCH RESET

Listing

ARCHIVE UNARCHIVE

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status	Archive
1	MDA1622025V0000609	Verification Slip	06/03/2025 15:35:29	06/03/2025 15:40:12	Approved by OGA	MDA162M03000012025		Payment Completed	No <input checked="" type="checkbox"/>
2	MDA1622025V0000607	Verification Slip	05/03/2025 08:48:41						No <input type="checkbox"/>
3	MDA1622025V0000606	Verification Slip	05/03/2025 08:34:59						No <input type="checkbox"/>

Total Records: 3 Go to Page: 1

2. Click on the button here to archive/ unarchive the selected application.
Archive Status:
 Yes: Archived
 No: Not archived.

Figure 9

Section 4. Registration – Registered

This section shows the steps to perform registration as super-user for Registered MDA Approval- Registered in the system. Before registration, user must register with DNT. Once application is submitted, Registration Certificate holder/ Notification Letter holder must approve the registration thru email.

After login into the system, go to the Registration menu and click on super-user sub menu to open the page.

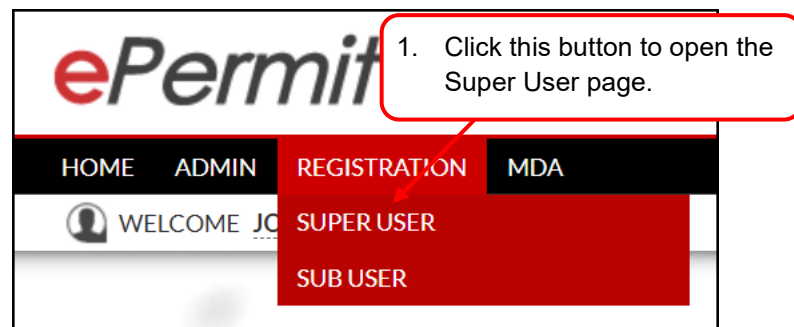


Figure 10

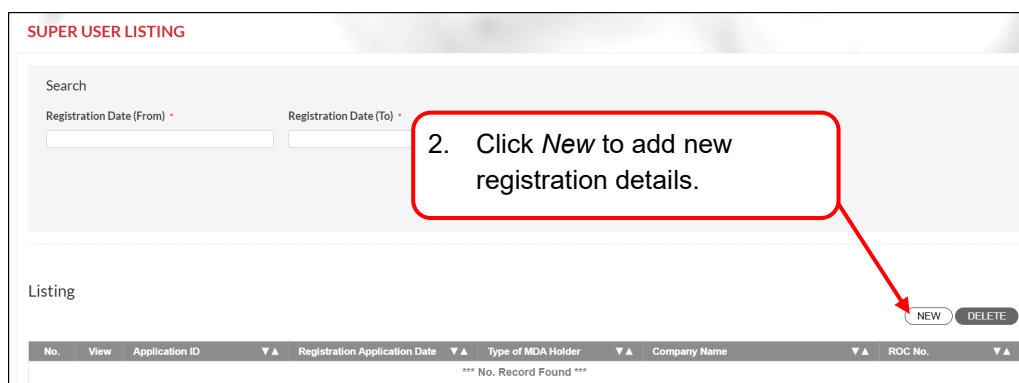


Figure 11

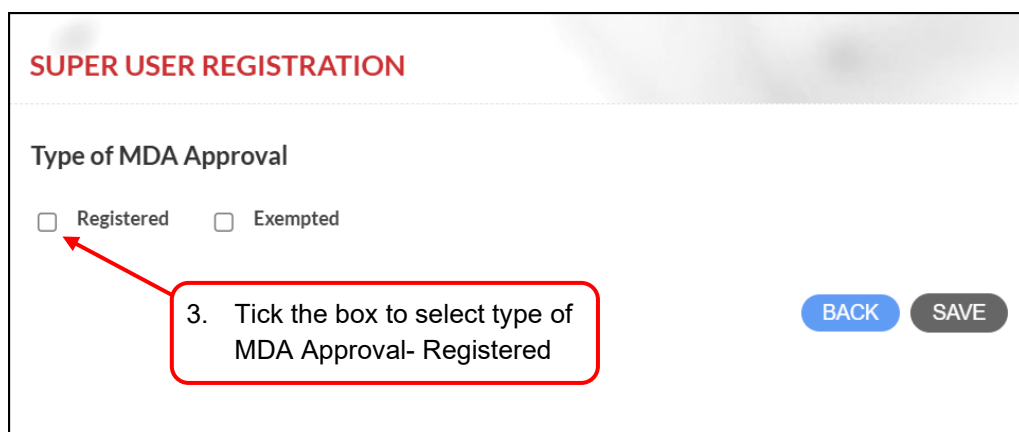


Figure 12

SUPER USER REGISTRATION

Type of MDA Approval

☒ Registered ☐ Exempted

Application ID

MDA2025030000022

Company Details

Establishment License No. *

ROC No. *

Company Name / Establishment Name *

Company Address *

License Validity *

License Type *

Company Email *

Applicant Email

Appoint 3rd party (sub-user) for Import Permit Application

Please Select

Registration Certificate Details

ADD DELETE SEND NOTIFICATION

No.	Registration Certificate No.	Medical Device Name	Validity Date of Registration Certificate	Registration Certificate Holder	Telephone No.	Email	Status
*** No. Record Found ***							

BACK SAVE

Figure 13

Establishment License No. Search

Establishment License No. *

5. Click on the Establishment License No. to select.

No.	Establishment License No.	ROC / ROB No.	Establishment Name	Company Address	License Validity	License Type	Company Email
1	MDA-7897- [REDACTED]	1068 [REDACTED]	[REDACTED] MEDIC SDN BHD	INDUSTRIAL PARK MURATA TABUAN LAND DISTRICT 93350 KUCHING SARAWAK MALAYSIA	08/03/2025 - 07/03/2028	IMPORTER	[REDACTED]@medic.com.my

Total Records 1 Go to Page 1

Figure 14

SUPER USER REGISTRATION

Type of MDA Approval
☒ Registered ☐ Exempted

Application ID
MDA2025030000024

Company Details

Establishment License No.
MDA-6353-WDP124

ROC No.
SA0

Company Name / Establishment Name
GLOBAL

Company Address

License Validity
08/03/2025 - 07/03/2028

Company Email
@gmail.com

Applicant Email

Appoint 3rd party (sub-user) for Import Permit Application
Yes

Registration Certificate Details

No.	Registration Certificate No.	Medical Device Name	Validity Date of Registration Certificate	Registration Certificate Holder	Telephone No.	Email	Status
*** No. Record Found ***							

BACK SAVE

6. Selected company details added to the boxes.

7. Click in the box to select an option (Yes/No) to appoint 3rd party (sub-User) for import permit application.

8. Then click on this button to save.

Figure 15

4.1. Add Registration Certificate No.

After registration, Registration Certificate No. Details section will be available to add. From the Menu, select Registration and sub- menu to open the Registration page for s.uper-user;o

[illegible]

Figure 16

REGISTRATION CERTIFICATE DETAILS

Registration Certificate No. *

Medical Device Name *

Registration Certificate Holder *

Telephone No. * Email *

Validity Date of Registration Certificate *

Start Date * End Date *

2. Click this button to view list of available certificates.

PROCEED CLOSE RESET

Figure 17

Registration Certificate Search

Registration Certificate No.

3. Click to select and add this certificate.

SEARCH

CLOSE

No.	Registration Certificate No.	Medical Device Name	Registration Certificate Holder	Telephone No.	Email	Start Date	End Date
1	GA9969920- [REDACTED]	Ophthalmic Lenses	NETRA LENSE MANUFACTURING MALAYSIA SDN BHD	603- [REDACTED]	shamshir_bae@netra.com	06/04/2020	05/04/2025
2	GA9934920- [REDACTED]	FORCEPS	MULTIMEDIA BUSINESS MEDICAL (PG) SDN BHD	604- [REDACTED]	liliana@mbm.com	06/04/2020	05/04/2025
3	GA9979520- [REDACTED]	my Junior Kit	MYC DENTAL SUPPLIERS SDN BHD	6016- [REDACTED]	shamshir_bae@netra.com.my	12/04/2020	11/04/2025
4	GA9937620- [REDACTED]	Kit consisting of Inhalation Spacer and Mask	CEPLA MALAYSIA SDN BHD	603- [REDACTED]	shamshir_bae@netra.com	21/05/2020	20/05/2025
5	GA9961920- [REDACTED]	Ophthalmic Lenses	NETRA LENSE MANUFACTURING MALAYSIA SDN BHD	603- [REDACTED]	shamshir_bae@netra.com	21/05/2020	20/05/2025

Figure 18

REGISTRATION CERTIFICATE DETAILS

Registration Certificate No.
GA996992

Medical Device Name
Ophthalmic Lenses

Registration Certificate Holder
MANUFACTURING MALAYSIA SDN BHD

Telephone No. 603-
Email

Validity Date of Registration Certificate
Start Date 06/04/2020 End Date 05/04/2025

PROCEED CLOSE RESET

Figure 19

SUPER USER REGISTRATION

Type of MDA Approval
☒ Registered ☐ Exempted

Application ID
MDA2025020000042

Company Details

Establishment License No.
MDA-19-

ROC No.
-M

Company Name / Establishment Name
(M) SDN BHD

Company Address
3 TAMAN PERINDUSTRIAN KIP

License Validity 07/05/2024 - 06/05/2025 License Type

Company Email
yahoo.co

Appoint 3rd party (sub-user) for Import Permit Application
Yes

Registration Certificate Details

No.	Registration Certificate No.	Medical Device Name	Validity Date of Registration Certificate	Registration Certificate Holder	Telephone No.	Email	Status	
1	GA9969920-	Ophthalmic Lenses	06/04/2020 - 05/04/2025	MALAYSIA SDN BHD	603-		Approved	<input type="checkbox"/>
2	GA9951720-	Metal DOSH Box B First Aid Kit	01/11/2020 - 31/10/2025	AID	603-		Approved	<input type="checkbox"/>
3	GA9937520-	Kit consisting of Inhalation Spacer and Mask	21/05/2020 - 20/05/2025				Approved	<input type="checkbox"/>
4	GA9975720-	HEAT SEALING FLAT REEL	29/03/2020 - 28/03/2025	SUPPLY PLT	6019-	yahoo.com	Approved	<input type="checkbox"/>

Total Records 4 Go to Page 1

BACK SAVE

Figure 20

4.2. Send Notification

This section shows the steps to send notification email to Registration Certificate Holder / Notification Letter Holder. From the Menu, select Registration and Super User sub- menu to open the Super User Listing page.

SUPER USER LISTING

Search

Registration Date (From) Registration Date (To)

Listing

1. In the Super User Listing, click on the 'View' button to view application details.

No.	View	Application ID	Registration Application Date	Type of MDA Holder	Company Name	ROC No.	
1	VIEW	MDA2025030000026	30/03/2025 15:22:45	EXEMPTED	GLOBAL	SA0162038-T	<input type="checkbox"/>

NEW DELETE

Figure 21

SUPER USER REGISTRATION

Type of MDA Approval

☐ Registered ☒ Exempted

Application ID

MDA2025030000026

Company Details

ROC No.

SA01

Company Name / Establishment Name

GLOBAL

Company Address

BANDAR PINGGIRAN SUBANG

Company Email

usermanual@hotmail.com

Appoint 3rd party (sub-user) for Import Permit Application / Verification Slip

Yes

Notification ID Details

ADD DELETE SEND NOTIFICATION

No.	Notification ID	Medical Device Name	Purpose	Validity Date of Notification Letter / Date of Issuance Letter	Notification Letter Holder	Telephone No.	Email	Supporting Document	Status	
1	Repair 1	Forceps	REPAIRING/MAINTENANCE SERVICES	30/03/2025 - 25/09/2025	Notification: testing	03-123456789	usermanualdnt@hotmail.com	Email.doc	New	<input checked="" type="checkbox"/>

Total Records 1 Go to Page 1

BACK SAVE

2. In the Notification ID Details, tick on the box/boxes to select notification to send.

Figure 22

SUPER USER REGISTRATION

Type of MDA Approval
☐ Registered ☒ Exempted

Application ID
MDA2025030000026

Company Details

ROC No.
SA01

Company Name / Establishment Name
GLOBAL

Company Address
BANDAR PINGIRAN SUBANG

Company Email
usermanual@hotmail.com

Appoint 3rd party (sub-user) for Import Permit Application / Verification
Yes

Notification ID Details

ADD DELETE SEND NOTIFICATION

No.	Notification ID	Medical Device Name	Purpose	Validity Date of Notification Letter / Date of Issuance Letter	Notification Letter Holder	Telephone No.	Email	Supporting Document	Status	
1	Repair_1	Forceps	REPAIRING/MAINTENANCE SERVICES	30/03/2025 - 25/09/2025	Notification: testing	03-123456789	usermanualdnt@hotmail.com	Email doc	New	<input checked="" type="checkbox"/>

Total Records 1 Go to Page 1

BACK SAVE

Figure 23

4.3. Approve Registration

This section shows the steps for Registration Certificate Holder/ Notification Letter Holder to approve registration thru email notification. Application status will change from 'Pending' to 'Approved' or 'Reject' after approval or rejection.

Once notification email has been received, please follow the steps below for approval.



Figure 24: Sample Notification Email

NOTIFICATION ID : [REDACTED]

Importer Details

ROC No. : PGC [REDACTED]

Company Name : [REDACTED] ENTERPRISE

Supporting Documents

No.	File Name
1	TC_Registration_MDA

Total Records: 1 Go to Page: 1

APPROVE REJECT

Figure 25

Once registration is approved or rejected, system will send another notification email as in image below.

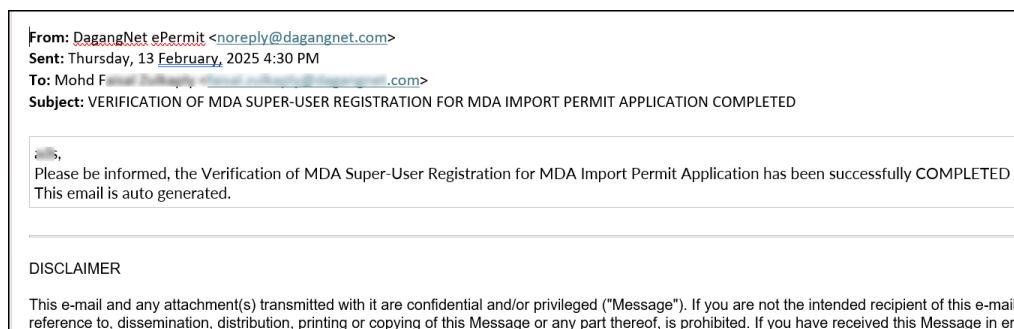


Figure 26: Sample Approved Notification Email.

4.4. Delete Registration Certificate

SUPER USER REGISTRATION

Type of MDA Approval
☒ Registered ☐ Exempted

Application ID
MDA2025010000008

Company Details
Establishment License No.
MDA-566
ROC No.
-W
Company Name / Establishment Name
ENTERPRISE
Company Address
JALAN VETERINARY, GEORGETOWN
License Validity
16/03/2024 - 15/03/2027
License Type
AUTHORISED REPRESENTATIVE
Company Email
@gmail.com
Applicant Email
Appoint 3rd party (sub-user) for Import Permit Application
Yes

Registration Certificate Details
ADD DELETE SEND NOTIFICATION

No.	Registration Certificate No.	Medical Device Name	Validity Date of Certificate	Status	
1	GA9722320-	Ikegami Hard disk recorder	28/04/2020 - 27/04/2021	Approved	<input checked="" type="checkbox"/>
2	GB1594821-	BD FLU+ VARIABLE DOSE SYRINGE	29/12/2020 - 28/12/2021	Approved	<input type="checkbox"/>
3	GC859533-	ZIMMER NEXGEN COMPLETE KNEE SOLUTION LEGACY CONSTRAINED CONDYLAR KNEE (LCK) SYSTEM	22/10/2022 - 21/10/2027	Approved	<input type="checkbox"/>
4	GB251712-	DISPOSABLE GUILLotine NEEDLE FOR SOFT TISSUE BIOPSY WITH SEMIAUTOMATIC ACTION, WITHOUT REMOVABLE CANNULA	15/02/2021 - 15/02/2026	Approved	<input type="checkbox"/>

Total Records 4 Go to Page 1

BACK SAVE

1. Tick to select certificate to delete.

Figure 27

SUPER USER REGISTRATION

Type of MDA Approval

☒ Registered
 ☐ Exempted

Application ID

MDA202501000008

Company Details

Establishment License No.

MDA-56E

ROC No.

W

Company Name / Establishment Name

ENTERPRISE

Company Address

JALAN VETERINARY, GEORGETOWN

License Validity

16/03/2024 - 15/03/2027

License Type

AUTHORISED REPRESENTATIVE

Company Email

@gmail.com

Applicant

Appoint 3rd party (sub-user) for Import Permit Application

Yes

2. Then click on this button to delete selected certificate.

ADDDELETESEND NOTIFICATION

Registration Certificate Details

No.	Registration Certificate No.	Medical Device Name	Validity Date of Registration Certificate	Registration Certificate Holder	Telephone No.	Email	Status	
1	GA9722320-	Ikegami Hard disk recorder	28/04/2020 - 27/04/2025	SDN. BHD.	603-		Approved	<input checked="" type="checkbox"/>
2	GB1594821-	BD FLU+ VARIABLE DOSE SYRINGE	29/12/2020 - 25/01/2026	SDN BHD	603-		Approved	<input type="checkbox"/>
3	GC859533-	ZIMMER NEXGEN COMPLETE KNEE SOLUTION LEGACY CONSTRAINED CONDYLAR KNEE (LCK) SYSTEM	22/10/2022 - 21/10/2027	(MALAYSIA) SDN BHD	603-		Approved	<input type="checkbox"/>
4	GB251712-	DISPOSABLE GUILLotine NEEDLE FOR SOFT TISSUE BIOPSY WITH SEMIAUTOMATIC ACTION, WITHOUT REMOVABLE CANNULA	16/02/2021 - 15/02/2026	SDN. BHD	6010-		Approved	<input type="checkbox"/>

Total Records

4

Go to Page

1

<

>

BACK

SAVE

Figure 28

Section 5. Registration – Exempted

This section shows the steps to perform registration as super-user for Type of MDA Approval- Exempted in the system. Before registration, user must register with DNT. Once registration status has been approved, super-user will need to upload Product details.

After login into the system, go to the Registration menu and click on super-user sub menu to open the page.

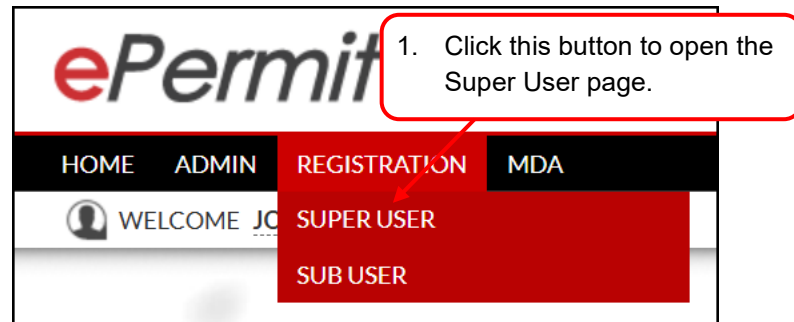


Figure 29

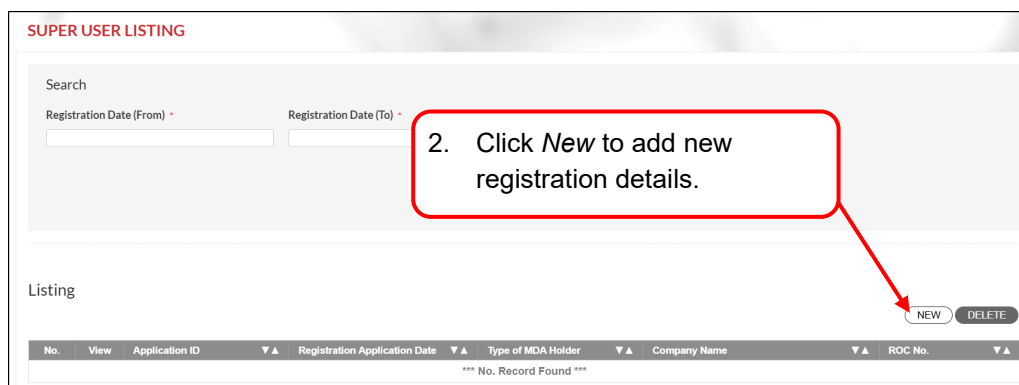


Figure 30

3. Tick the box to select type of MDA Approval- Exempted

Figure 31

SUPER USER REGISTRATION

Type of MDA Approval
☐ Registered ☒ Exempted

Application ID
MDA2025030000024

Company Details

ROC No.

Company Name / Establishment Name

Company Address

Company Email

Appoint 3rd party (sub-user) for Import Permit Application / Verification Slip
Please Select

Notification ID Details

ADD DELETE SEND NOTIFICATION

No.	Notification ID	Medical Device Name	Purpose	Validity Date of Notification Letter / Date of Issuance Letter	Notification Letter Holder	Telephone No.	Email	Supporting Document	Status
*** No. Record Found ***									

BACK SAVE

Figure 32

SUPER USER REGISTRATION

Type of MDA Approval
☐ Registered ☒ Exempted

Application ID
MDA2025030000024

Company Details

ROC No.
SA01

Company Name / Establishment Name
GLOBAL

Company Address
SEKSYEN U5, BANDAR PINGGIRAN SUBANG

Company Email
@gmail.com

Appoint 3rd party (sub-user) for Import Permit Application / Verification Slip
Yes

Notification ID Details

ADD DELETE SEND NOTIFICATION

No.	Notification ID	Medical Device Name	Purpose	Validity Date of Notification Letter / Date of Issuance Letter	Notification Letter Holder	Telephone No.	Email	Supporting Document	Status
*** No. Record Found ***									

BACK SAVE

Figure 33

5.1. Add New Notification ID

After registration, the Notification ID Details section will be available to add. From the Menu, select Registration and super-user sub- menu to open the super-user Listing page.

SUPER USER LISTING

Search

Registration Date (From) * Registration Date (To) *

SEARCH RESET

Listing

NEW DELETE

No.	View	Application ID	ROC No.	
1	VIEW	MDA2025030000026	-	<input type="checkbox"/>

Total Records: 1 Go to Page: 1

Figure 34

NOTIFICATION ID DETAILS

Purpose
REPAIRING/MAINTENANCE SERVICES

Notification ID
Repair 1

Medical Device Name
Forceps

Notification Letter Holder
Notification: Forceps under maintenance

Telephone No.
03-123456789

Validity Date of Notification Letter
Start Date: 30/03/2025 End Date: 25/09/2025

PROCEED CLOSE RESET

Figure 35

NOTIFICATION ID DETAILS

Purpose
 REPAIRING/MAINTENANCE SERVICES ▼

Notification ID
 Repair 1

Medical Device Name
 Forceps

Notification Letter Holder
 Notification: Forceps under maintenance

Telephone No.
 03-123456789

Email
 [Redacted]

Validity Date of Notification Letter / Date of Issuance Letter
Start Date 30/03/2025 **End Date** 25/09/2025

4. Once all details completed, click on the 'Proceed' button.

PROCEED CLOSE RESET

Figure 36

NOTIFICATION ID DETAILS

Purpose
 REPAIRING/MAINTENANCE SERVICES ▼

Notification ID
 Repair 1

Medical Device Name
 Forceps

Notification Letter Holder
 Notification: Forceps under maintenance

Telephone No.
 03-123456789

Email
 [Redacted]

Validity Date of Notification Letter / Date of Issuance Letter
Start Date 30/03/2025 **End Date** 25/09/2025

5. Supporting Document section will be listed here. Supporting Document will be mandatory or optional, depending on the selected purpose. Enter the Document Type and Name.

Supporting Documents
 Note: Maximum total size allowed for attachment is 10 MB (10,240 KB).

Document Type
 Others 1 ▼

Document Name
 Email

File
 Choose File No file chosen

6. Click this button to attach document to upload.

PROCEED CLOSE RESET

Figure 37

NOTIFICATION ID DETAILS

Purpose
REPAIRING/MAINTENANCE SERVICES

Notification ID
Repair 1

Medical Device Name
Forceps

Notification Letter Holder
Notification: Forceps under maintenance

Telephone No.
03-123456789

Email
suryati@dagangnet.com

Validity Date of Notification Letter / Date of Issuance Letter
Start Date: 30/03/2025 End Date: 25/09/2025

Supporting Documents
Note: Maximum total size allowed for attachment is 10 MB (10,240 KB).

Document Type: Others 1 Document Name: Email File: Choose File Email doc.pdf **UPLOAD**

DELETE

No.	File Name	Document Type
*** No. Record Found ***		

PROCEED **CLOSE** **RESET**

Figure 38

NOTIFICATION ID DETAILS

Purpose
REPAIRING/MAINTENANCE SERVICES

Notification ID
Repair 1

Medical Device Name
Forceps

Notification Letter Holder
Notification: Forceps under maintenance

Telephone No.
03-123456789

Email
suryati@dagangnet.com

Validity Date of Notification Letter / Date of Issuance Letter
Start Date: End Date:

Document Type: Please Select Document Name: File: Choose File No file chosen **UPLOAD**

DELETE

No.	File Name	Document Type
1	Email doc	

Total Records: 1 Go to Page: 1

PROCEED **CLOSE** **RESET**

Figure 39

5.2. Delete Notification ID

SUPER USER REGISTRATION

Type of MDA Approval
☐ Registered ☒ Exempted

Application ID
MDA2025030000026

Company Details

ROC No.
SA01

Company Name / Establishment Name
GLOBAL

Company Address
BANDAR PINGGIRAN SUBANG

Company Email
usermanual@hotmail.com

Appoint 3rd party (sub-user) for Import Permit Application / Verification Slip
Yes

Notification ID Details

1. From the Notification ID details table, tick to select Notification ID to delete.

No.	Notification ID	Medical Device Name	Purpose	Supporting Document	Status	
1	Repair_1	Forceps	REPAIRING/MAINTENANCE SERVICES	Email.doc	New	<input checked="" type="checkbox"/>

DELETED SEND NOTIFICATION

Total Records 1 Go to Page 1

BACK SAVE

Figure 41

SUPER USER REGISTRATION

Type of MDA Approval
☐ Registered ☒ Exempted

Application ID
MDA2025030000026

Company Details

ROC No.
SA01

Company Name / Establishment Name
GLOBAL

Company Address
BANDAR PINGGIRAN SUBANG

Company Email
usermanual@hotmail.com

Appoint 3rd party (sub-user) for Import
Yes

Notification ID Details

2. Then click on this button to delete selected Notification ID.

No.	Notification ID	Medical Device Name	Purpose	Validity Date of Notification Letter / Date of Issuance Letter	Notification Letter Holder	Telephone No.	Email	Supporting Document	Status	
1	Repair_1	Forceps	REPAIRING/MAINTENANCE SERVICES	30/03/2025 - 25/09/2025	Notification: testing	03-123456789	usermanualdnt@hotmail.com	Email.doc	New	<input checked="" type="checkbox"/>

ADD DELETED SEND NOTIFICATION

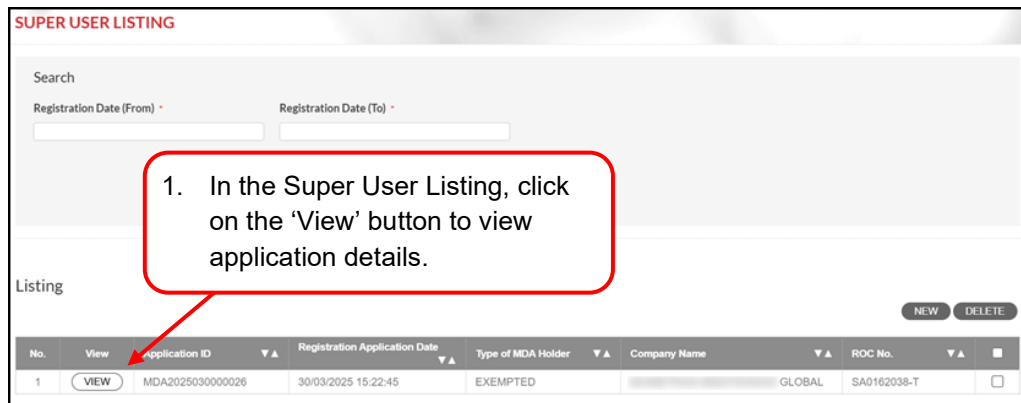
Total Records 1 Go to Page 1

BACK SAVE

Figure 42

5.3. Send Notification

This section shows the steps to send notification email to Registration Certificate Holder / Notification Letter Holder. Users must add the Notification ID before sending notification email. From the Menu, select Registration and super-user sub-menu to open the Super User Listing page.



SUPER USER LISTING

Search

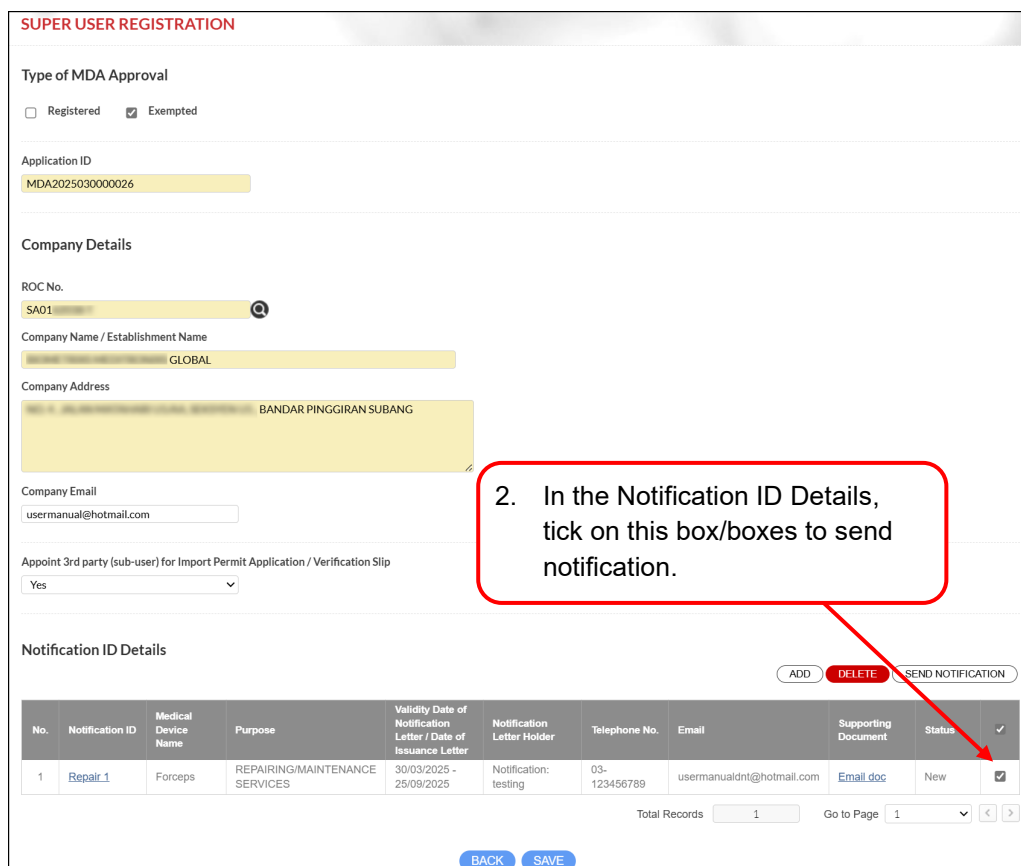
Registration Date (From) Registration Date (To)

Listing

NEW DELETE

No.	View	Application ID	Registration Application Date	Type of MDA Holder	Company Name	ROC No.	
1	VIEW	MDA2025030000026	30/03/2025 15:22:45	EXEMPTED	GLOBAL	SA0162038-T	<input type="checkbox"/>

Figure 43



SUPER USER REGISTRATION

Type of MDA Approval

☐ Registered ☒ Exempted

Application ID

MDA2025030000026

Company Details

ROC No.

SA01

Company Name / Establishment Name

GLOBAL

Company Address

BANDAR PINGGIRAN SUBANG

Company Email

usermanual@hotmail.com

Appoint 3rd party (sub-user) for Import Permit Application / Verification Slip

Yes

Notification ID Details

ADD DELETE SEND NOTIFICATION

No.	Notification ID	Medical Device Name	Purpose	Validity Date of Notification Letter / Date of Issuance Letter	Notification Letter Holder	Telephone No.	Email	Supporting Document	Status	
1	Repair 1	Forceps	REPAIRING/MAINTENANCE SERVICES	30/03/2025 - 25/09/2025	Notification: testing	03-123456789	usermanualdnt@hotmail.com	Email.doc	New	<input checked="" type="checkbox"/>

Total Records 1 Go to Page 1

BACK SAVE

Figure 44

SUPER USER REGISTRATION

Type of MDA Approval
☐ Registered ☒ Exempted

Application ID
MDA2025030000026

Company Details

ROC No.
SA01

Company Name / Establishment Name
GLOBAL

Company Address
BANDAR PINGIRAN SUBANG

Company Email
usermanual@hotmail.com

Appoint 3rd party (sub-user) for Import Permit Application / Verification
Yes

Notification ID Details

ADD DELETE SEND NOTIFICATION

No.	Notification ID	Medical Device Name	Purpose	Validity Date of Notification Letter / Date of Issuance Letter	Notification Letter Holder	Telephone No.	Email	Supporting Document	Status	
1	Repair_1	Forceps	REPAIRING/MAINTENANCE SERVICES	30/03/2025 - 25/09/2025	Notification: testing	03-123456789	usermanualdnt@hotmail.com	Email doc	New	<input checked="" type="checkbox"/>

Total Records 1 Go to Page 1

BACK SAVE

Figure 45

VERIFICATION OF MDA SUPER USER REGISTRATION APPLICATION

DE DagangNet ePermit

To: You

Notification: Forceps under maintenance #1123231433,
Please verify the identity of the importer for your Notification ID **Repair 1**
Click [verification link](#) to view the registration details and proceed with the verification process
This email is auto generated.

=====

Notification: Forceps under maintenance #1123231433,
Sila sahkan identiti pengimport untuk No. ID Notifikasi **Repair 1**
klik [verification link](#) untuk semakan perincian pendaftaran dan pengesahan
E-mel dijana secara automatik.

Figure 46: Sample Notification Email

Importer Details

ROC No. : PG012

Company Name : ANI TERPRISE

Supporting Documents

No.	File Name
1	Email.doc

Total Records 1 Go to Page 1

APPROVE REJECT

Figure 47

DagangNet ePermit <noreply@dagangnet.com>

To: You

Notification: Forceps under maintenance #1123231433,

Please be informed, the Verification of MDA Super-User Registration for MDA Import Permit Application has been successfully COMPLETED

This email is auto generated.

Figure 48: Sample Notification Successfully Completed

Notification ID Details

6. Notification status updated to 'Approved'.

No.	Notification ID	Medical Device Name	Purpose	Date	Notification	Device ID	User Email	Supporting Document	Status	
1	Repair_1	Forceps	REPAIRING/MAINTENANCE SERVICES	03/03/2025 - 29/08/2025	Notification: Forceps under maintenance #1123231433	03-12345678	usermanualdnt@hotmail.com	Email.doc	Approved	<input type="checkbox"/>

Total Records 1 Go to Page 1

BACK SAVE

Figure 49

5.4. Upload Product Details

This section shows the steps for super-user to upload product details once registration has been approved – only applicable for purpose type Exempted Manual only.

Notification ID Details

ADD DELETE SEND NOTIFICATION

No.	Notification ID	Medical Device Name	Email	Supporting Document	Status	
1	Repair 1	Forceps	usermanualdnt@hotmail.com	Email.doc	Approved	<input type="checkbox"/>

#1123231433

Total Records 1 Go to Page 1

BACK SAVE

1. From the Notification ID details table, click the Notification ID to add Product details

Figure 50

NOTIFICATION ID DETAILS

Purpose
REPAIRING/MAINTENANCE SERVICES

Notification ID
Repair 1

Medical Device Name
Forceps

Notification Letter Holder
Notification: Forceps under maintenance #1123231433

Telephone No. 03-12345678 Email usermanualdnt@hotmail.com

Validity Date of Notification Letter / Date of Issuance Letter
Start Date 03/03/2025 End Date 29/08/2025

Supporting Documents

No.	File Name	Document Type
1	Email.doc	Others 1

Total Records 1 Go to Page 1

Product D

Note:
1. Please download the CSV file template for product details.
2. Fill up the product details into CSV file.
3. Upload the completed CSV file to the system.
4. To add on additional product, please maintain to use existing downloaded CSV file. This is to retain previously uploaded products.

CSV File Template [DOWNLOAD](#)

File
Choose File No file chosen [UPLOAD](#)

[DELETE](#)

No.	Name of Device	Brand / Model	Identifier	SAP/CIPL Identifier
*** No. Record Found ***				

2. Click on this button to download template for product details.

Figure 51

	A	B	C	D	E
1	Note:	* NA if not applicable			
2					
3	No	Name of Device*	Brand/Model*	Identifier*	SAP/CIPL Identifier (optional & cntrl fc ENABLE/DISABLE) Please upload supp doc
4	1				
5	2				
6	3				
7	4				
8	5				
9	6				
10	7				
11	8				
12	9				
13	10				
14	11				
15	12				
16	13				
17	14				

3. CSV file Template. Fill in Products details as required.

Upload_Product_Details

Figure 52

	A	B	C	D	E
1	Note:	* NA if not applicable			
2					
3	No	Name of Device*	Brand/Model*	Identifier*	SAP/CIPL Identifier (optional & cntrl fc ENABLE/DISABLE) Please upload supp doc
4	1	Tube X123454	ABC	x123345	
5	2	Syringe XDE12345	A	A112233	
6	3				
7	4				
8	5				
9	6				
10	7				
11	8				
12	9				
13	10				
14	11				
15	12				
16	13				
17	14				

4. Product details added into the template.

Upload_Product_Details

Figure 53

1. Please download the CSV file template for product details.
 2. Fill up the product details into CSV file.
 3. Upload the completed CSV file to the system.
 4. To add on additional product, please maintain to use existing downloaded CSV file. This is to retain previously uploaded products.

CSV File Template **DOWNLOAD**

File *

Choose File No file chosen **UPLOAD**

5. Once products details are added into the CSV file, click on this button to upload the file.

No.	Name of Device	Brand / Model	Identifier
*** No. Record Found ***			

Figure 54

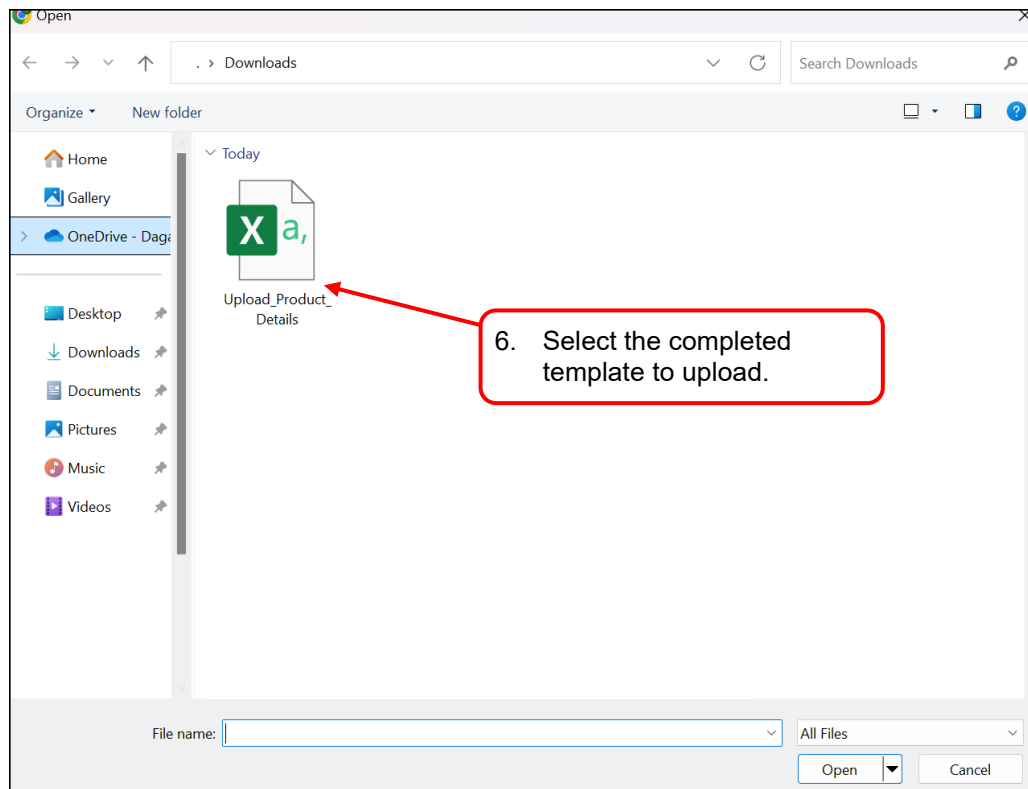


Figure 55

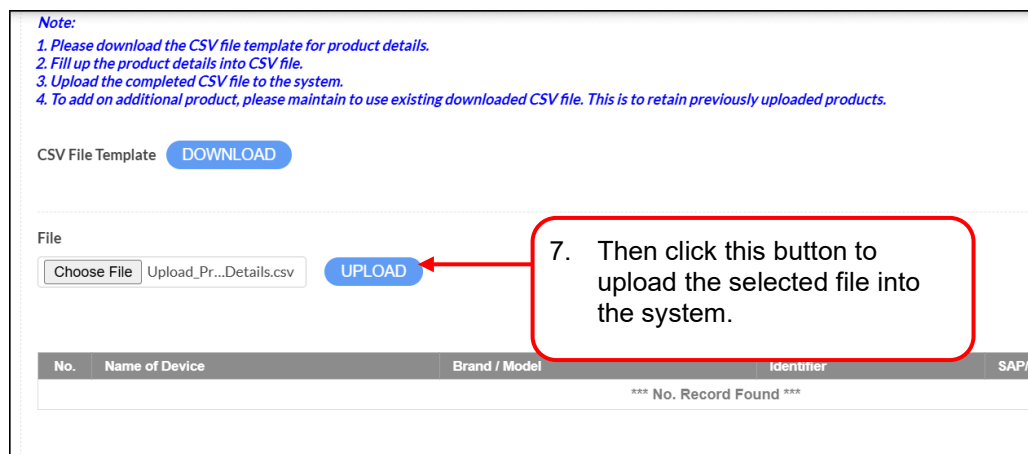


Figure 56

Supporting Documents

No.	File Name	Document Type
1	Email.docx	Others 1

Total Records 1
Go to Page 1

Product Details

Note:

- Please download the CSV file template for product details.
- Fill up the product details into CSV file.
- Upload the completed CSV file to the system.
- To add on additional product, please maintain to use existing.

CSV File Template

DOWNLOAD

File

Choose File

No file chosen

UPLOAD

DELETE

No.	Name of Device	Brand / Model	Identifier	SAP/CIPL Identifier	
1	Syringe XDE12345	A	A112233	-	<input type="checkbox"/>
2	Tube X123454	ABC	x123345	-	<input type="checkbox"/>

Total Records 2
Go to Page 1

CLOSE

8. All products that were added in the uploaded CSV file listed in this table.

Figure 57

Section 6. Registration- Sub User

This section shows the steps for Trader Admin to add sub user. From the main Menu, go to Registration then select the Sub User to open the page.

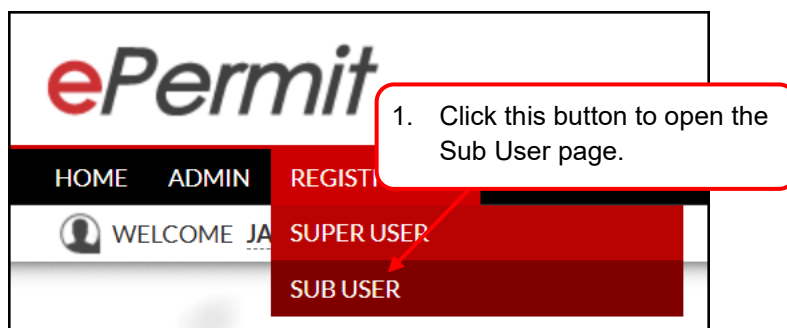


Figure 58

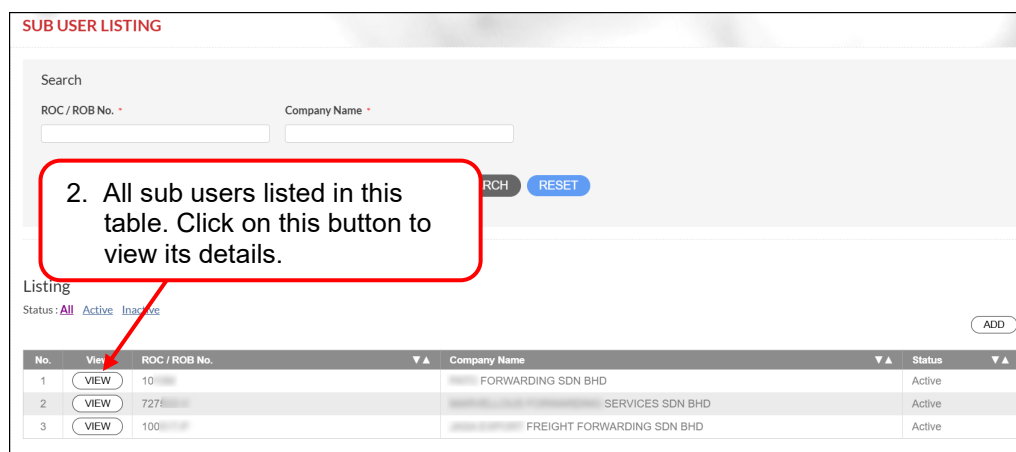


Figure 59

6.1. Add New Sub User

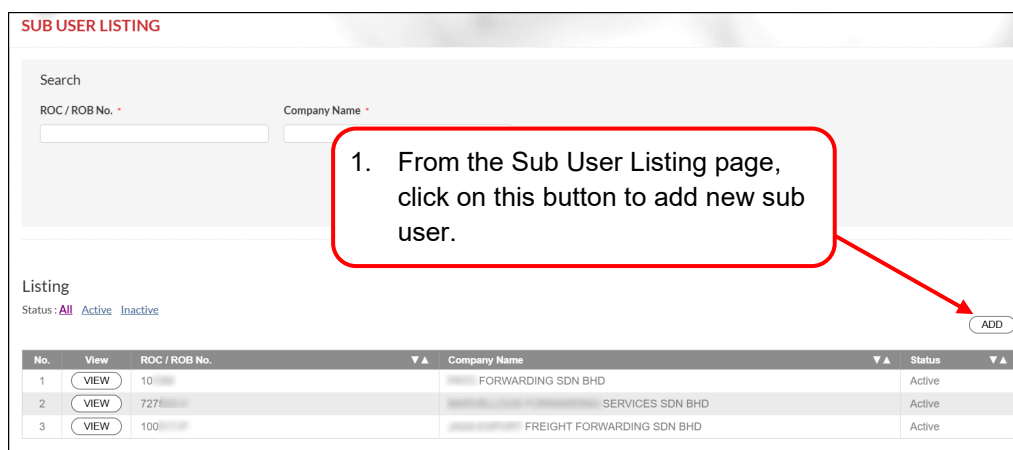


Figure 60

SUB USER REGISTRATION

Company Details

ROC No. *

Company Name *

Company Address *

Status *

Please Select

BACK

SAVE

RESET

2. Click to select new sub user details.

Figure 61

Sub User Search

Company Name

SEARCH

CLOSE

No.	ROC / ROB No.	Company Name	Address 1	Address 2	Address 3
1	-P	FREIGHT FORWARDING SDN BHD	KAW	-	-
2	-V	FORWARDING SERVICES SDN BHD		JALAN KAMPUNG DATO	-
3		FORWARDING SDN BHD		TAMAN PERINDUSTRIAN UTAMA	JALAN SEMPORNA

Total Records 3
Go to Page 1

3. Click to select this sub user.

Figure 62

SUB USER REGISTRATION

Company Details

ROC No.

Company Name

Company

Status

4. Selected sub user details added here.

5. Select 'Active' for the status to activate this sub user.

6. Then click here to save this new sub user.

[BACK](#) [SAVE](#) [RESET](#)

Figure 63

6.2. Add Registration Certificate No to Sub User

This section shows the steps to add Registration Certificate to Sub User.

SUB USER LISTING

Search
ROC / ROB No. * Company Name *

Listing
Status: [All](#) [Active](#) [Inactive](#) [ADD](#)

No.	View	ROC / ROB No.	Company Name	Status
1	VIEW	10	FORWARDING SDN BHD	Active
2	VIEW	727	SERVICES SDN BHD	Active
3	VIEW	100	FREIGHT FORWARDING SDN BHD	Active

1. From the Sub User Listing page, click on this button to view sub user details.

Figure 64

SUB USER REGISTRATION

Company Details

ROC No.

Company Name

Company Address

Status

Registration Certificate Details

No.	Registration Certificate No.	Medical Device Name	Validity Date of Registration Certificate	Registration Certificate Holder	
1	GB1604001-516007	BD FLU+ VARIABLE DOSE SYRINGE	29/12/2020 15:57:15 - 25/01/2026 00:00:00	SDN BHD	<input type="checkbox"/>
2	GC8	ZIMMER NEXGEN COMPLETE KNEE SOLUTION LEGACY CONSTRAINED CONDYLAR KNEE (LCKK) SYSTEM	22/10/2022 14:52:28 - 21/10/2027 00:00:00	(MALAYSIA) SDN BHD	<input type="checkbox"/>
3	GB25	DISPOSABLE GUILLOTINE NEEDLE FOR SOFT TISSUE BIOPSY WITH SEMIAUTOMATIC ACTION, WITHOUT REMOVABLE CANNULA	16/02/2021 09:18:46 - 15/02/2026 00:00:00	SDN. BHD	<input type="checkbox"/>

Total Records 3 Go to Page 1

Figure 65

ADD REGISTRATION CERTIFICATE

Search

Registration Certificate No.

Registration Certificate Holder

Registration Certificate Listing

No.	Registration Certificate No.	Medical Device Name	Validity Date of Registration Certificate	Registration Certificate Holder	
1			29/12/2020 - 25/01/2026	BHD SDN	<input type="checkbox"/>
2			28/04/2020 - 27/04/2025	(MALAYSIA) SDN. BHD.	<input checked="" type="checkbox"/>
3			16/02/2021 - 15/02/2026	SDN. BHD	<input type="checkbox"/>
4	GC85953379417	ZIMMER NEXGEN COMPLETE KNEE SOLUTION LEGACY CONSTRAINED CONDYLAR KNEE (LCKK) SYSTEM	22/10/2022 - 21/10/2027	(MALAYSIA) SDN BHD	<input type="checkbox"/>

Figure 66

SUB USER REGISTRATION

Company Details

ROC No.

M

Company Name

FORWARDING SDN BHD

Company Address

PERINDUSTRIAN UTAMA JALAN SEMPORNA

Status

Active

5. Added certificate listed in this table.

Registration Certificate Details

ADD

DELETE

No.	Registration Certificate No.	Medical Device Name	Validity Date of Registration Certificate	Registration Certificate Holder	
1	GA9	Ikegami Hard disk recorder	28/04/2020 11:52:56 - 27/04/2025 00:00:00	(MALAYSIA) SDN. BHD.	<input type="checkbox"/>
2	GB	BD FLU+ VARIABLE DOSE SYRINGE	29/12/2020 15:57:15 - 25/01/2026 00:00:00	SDN BHD	<input type="checkbox"/>
3	GC	ZIMMER NEXGEN COMPLETE SOLUTION LEGACY CONSTRA CONDYLAR KNEE (LOCK) SYS		(MALAYSIA) SDN BHD	<input type="checkbox"/>
4	GB2	DISPOSABLE GUILLOTINE NE SOFT TISSUE BIOPSY WITH SEMI-AUTOMATIC ACTION, WITHOUT REMOVABLE CANNULA	16/02/2021 17:18:46 - 15/02/2025 00:00:00	SDN. BHD	<input type="checkbox"/>

6. Click this button to save

BACK

SAVE

RESET

Total Records

4

Go to Page

1

<


>

Figure 67

Page 40

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ePermit Medical Device Authority (MDA) User Manual - Trader Admin Module



DAGANGNET

Section 7. Product (Verification Slip)

This section shows the steps to add and delete the Verification Slip. Both Trader Admin and FA Admin can upload the Verification Slip, depending on who applied for the application. If application perform by Trader, Trader Admin will need to upload the Verification Slip, and if applied by FA, FA Admin to upload the Verification Slip.

Trader Admin/ FA Admin will need to download the CSV file template for product details, fill up the template with product details and upload the completed CSV file to the system.

Please use the existing downloaded CSV file template to add any additional products. This is to retain previously uploaded products.

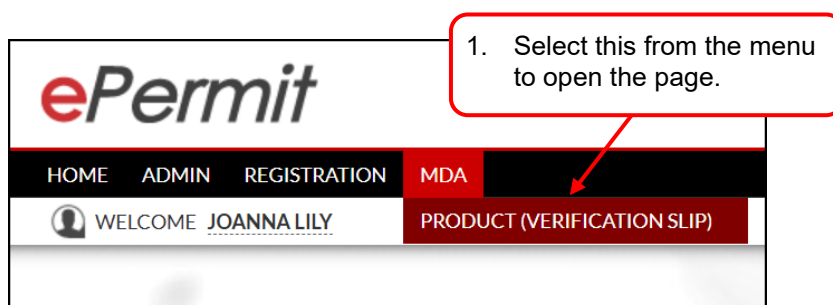


Figure 68

7.1. Create New Products

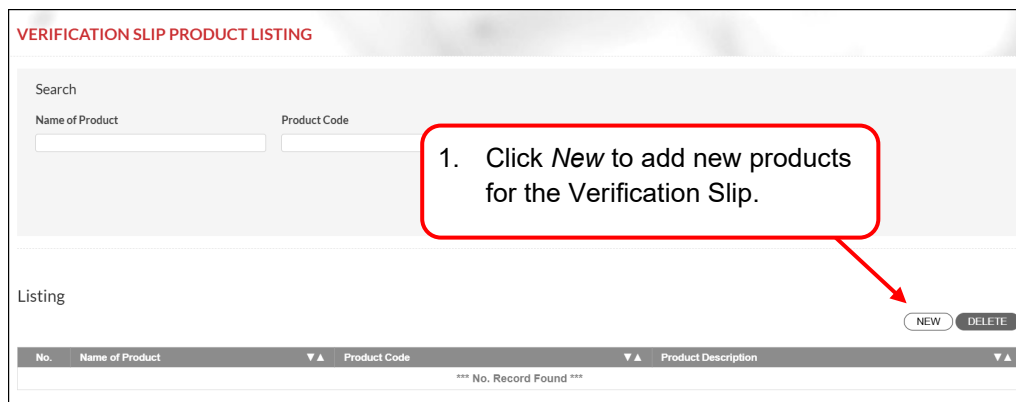


Figure 69

UPLOAD NEW PRODUCT

Note:
 1. Please download the CSV file template for product details.
 2. Fill up the product details into CSV file.
 3. Upload the completed CSV file to the system.
 4. To add on additional product, please maintain to use existing downloaded CSV file. This is to retain previously uploaded products.

CSV File Template [DOWNLOAD](#)

File No file chosen [UPLOAD](#)

No.	Name of Product	Product Code	Product Description
*** No. Record Found ***			

[BACK](#)

Figure 70

No	Name of Product	Product Code	Product Description			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

VS_Product_1.1 +

Figure 71

No	Name of Product	Product Code	Product Description			
1	Tube	BTS	Bronchial (w/wo Connector)			
2	Needle	BWC	Emergency Airway			
3	Ventilator	CBK	Ventilator, Continuous, Facility Use			
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						

Figure 72

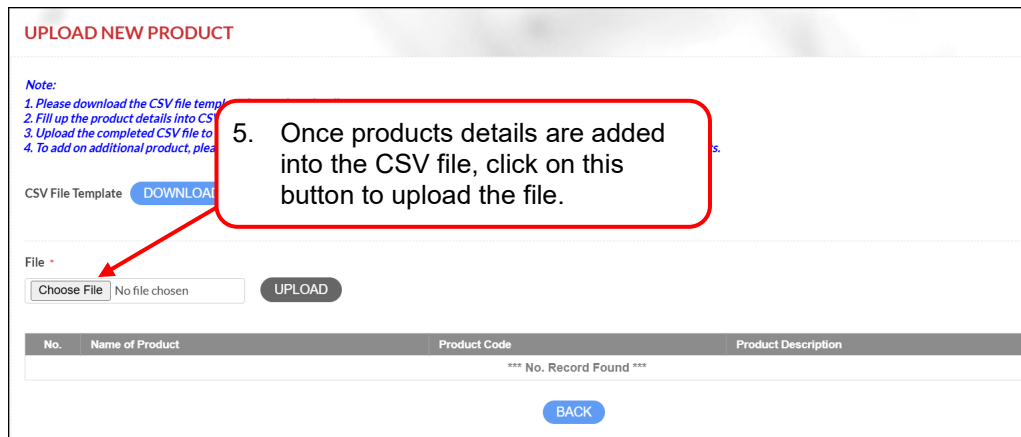


Figure 73

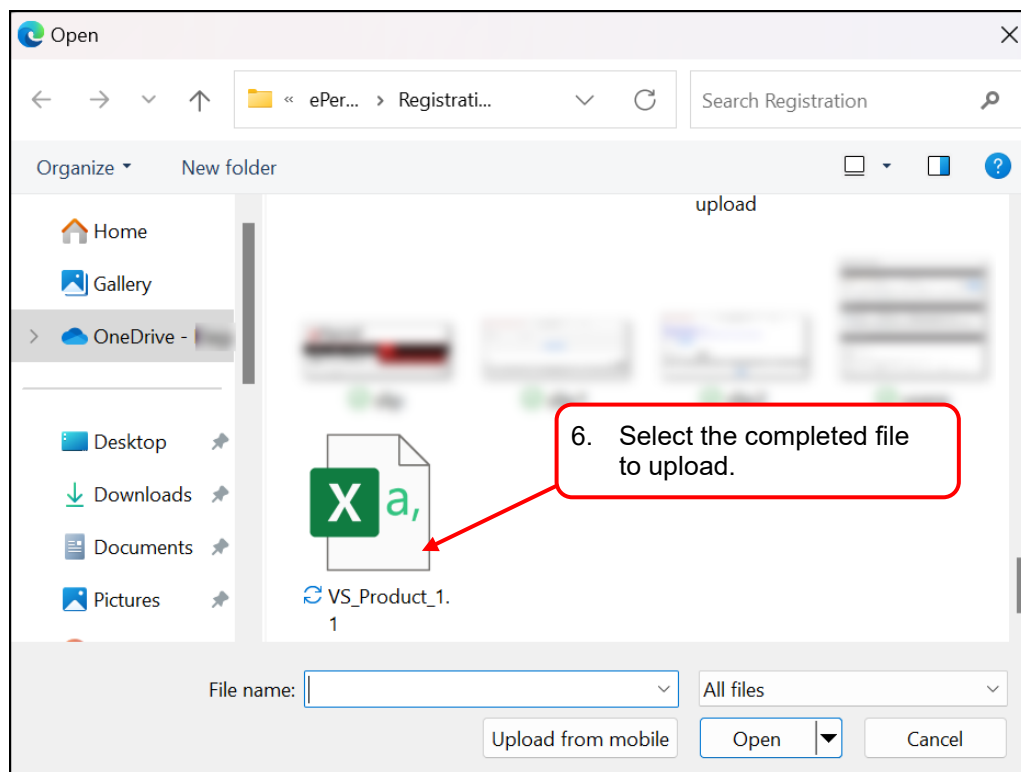


Figure 74

UPLOAD NEW PRODUCT

Note:
 1. Please download the CSV file template for product details.
 2. Fill up the product details into CSV file.
 3. Upload the completed CSV file to the system.
 4. To add on additional product, please maintain to use existing downloaded CSV file.

CSV File Template [DOWNLOAD](#)

File
 VS_Product_1.1.csv [UPLOAD](#)

7. Then click this button to upload the selected file into the system.

No.	Name of Product	Product Code	Product Description
*** No. Record Found ***			

[BACK](#)

Figure 75

UPLOAD NEW PRODUCT

Note:
 1. Please download the CSV file template for product details.
 2. Fill up the product details into CSV file.
 3. Upload the completed CSV file to the system.
 4. To add on additional product, please maintain to use existing downloaded CSV file.

CSV File Template [DOWNLOAD](#)

File
 No file chosen [UPLOAD](#)

8. All products that were added in the uploaded CSV file listed in this table.

No.	Name of Product	Product Code	Product Description
1	Ventilator	CBK	Ventilator, Continuous, Facility Use
2	Needle	BWC	Emergency Airway
3	Tube	BTS	Bronchial (w/wo Connector)

Total Records 3 Go to Page 1 [BACK](#)

Figure 76

VERIFICATION SLIP PRODUCT LISTING

Search
 Name of Product Product Code

Listing

9. Added products will also list in this Verification Slip Product Listing.

No.	Name of Product	Product Code	Product Description	
1	Ventilator	CBK	Ventilator, Continuous, Facility Use	<input type="checkbox"/>
2	Needle	BWC	Emergency Airway	<input type="checkbox"/>
3	Tube	BTS	Bronchial (w/wo Connector)	<input type="checkbox"/>

[NEW](#) [DELETE](#)

Figure 77

7.2. Delete Product

VERIFICATION SLIP PRODUCT LISTING

Search

Name of Product Product Code

Listing

1. Tick to select product/s to delete.

No.	Name of Product ▼▲	Product Code ▼▲	Product Description ▼▲	
1	Ventilator	CBK	Ventilator, Continuous, Facility Use	<input checked="" type="checkbox"/>
2	Needle	BWC	Emergency Airway	<input type="checkbox"/>
3	Tube	BTS	Bronchial (w/wo Connector)	<input type="checkbox"/>

Total Records Go to Page

Figure 78

VERIFICATION SLIP PRODUCT LISTING

Search

Name of Product Product Code

Listing

2. Then click on this button to delete selected product.

No.	Name of Product ▼▲	Product Code ▼▲	Product Description ▼▲	
1	Ventilator	CBK	Ventilator, Continuous, Facility Use	<input checked="" type="checkbox"/>
2	Needle	BWC	Emergency Airway	<input type="checkbox"/>
3	Tube	BTS	Bronchial (w/wo Connector)	<input type="checkbox"/>

Total Records Go to Page

Figure 79

Section 8. Printing

Users can print invoices, receipts, Verification slips, and import permits directly from this system. Application status is based on selected application type either Verification slip or import permit.

Application Status to print Invoice must be in Awaiting OGA Approval, and payment status is in Payment Completed (Bayar Now).

As for application type Import permit, application status must be in 'Acknowledge by Customs', and for Verification slip application, status must be in Approved by OGA.

Users can search for the application by its Application ID or filter the application as in steps below.

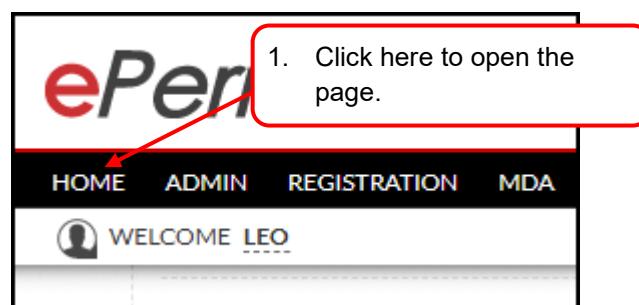


Figure 80

TRADER ADMIN LISTING

Search

Application ID: Permit No.: Application Date (From): (X)

Application Date (To): (X) Approval Date (From): Approval Date (To):

Permit Issuance Agency (PIA): Permit Type: Status: ☐ Show Draft Applications

Trader Reference No.: Payment Status: ☐ Click the checkbox to filter other Status

2. Select date as required, and "Approved by OGA" as the Status.

Listing

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status	Archive
1	MDA1622025V0000609	Verification Slip	06/03/2025 15:35:29	06/03/2025 15:40:12	Approved by OGA	MDA162M03000012025		Payment Completed (BayarNow)	No <input type="checkbox"/>
2	MDA1622025V0000150	Verification Slip	22/01/2025 12:48:29	22/01/2025 12:50:00	Approved by OGA	MDA162M01000682025		N/A	No <input type="checkbox"/>
3	MDA1622025V0000118	Verification Slip	21/01/2025 15:22:35	22/01/2025 14:40:53	Approved by OGA	MDA162M01000702025		N/A	No <input type="checkbox"/>
4	MDA1622025V0000049	Verification Slip	13/01/2025 09:28:44	13/01/2025 10:11:48	Approved by OGA	MDA162M01000212025	BB11	Payment Completed (BayarNow)	No <input type="checkbox"/>

Total Records: 4 Go to Page: 1

Figure 81

TRADER ADMIN LISTING

Search

Application ID

Permit No.

Application Date (From) *

Application Date (To) *

Approval Date (From)

Approval Date (To)

Permit Issuance Agency (PIA)

Permit Type

Status Show Draft Applications ☐

Trader Reference No.

Payment Status

Approved by OGA ☐

RESET

ⓘ Untick the checkbox to filter other Status

3. Search results listed in this table.

Listing

ARCHIVE

UNARCHIVE

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status	Archive
1	MDA1622025V0000609	Verification Slip	06/03/2025 15:25:55	06/03/2025 15:25:55	Approved by OGA	MDA162M01000212025	BB11	Payment Completed (BayarNow)	No <input type="checkbox"/>
2	MDA1622025V0000150	Verification Slip	22/01/2025 12:48:33					N/A	No <input type="checkbox"/>
3	MDA1622025V0000118	Verification Slip	21/01/2025 15:22:33					N/A	No <input type="checkbox"/>
4	MDA1622025V0000049	Verification Slip	13/01/2025 09:28:44	13/01/2025 10:11:48	Approved by OGA	MDA162M01000212025	BB11	Payment Completed (BayarNow)	No <input type="checkbox"/>

Total Records 4

Go to Page 1

4. Click on 'Application ID' here to view its details.

Figure 82

PERMIT APPLICATION

Application

Permit Issuance Agency (PIA)

MEDICAL DEVICE AUTHORITY

PIA Processing Branch

CYBERJAYA

Application ID

MDA1622025V0000609

Permit Type

Verification Slip

Consignee Details

Consignor Details

Agent Details

Applicant Details

Application Details

Additional Details

Item Details

No.	Name of Product	Product Code	Product Description	Tariff Code	Tariff OUM	Tariff Quantity	Unit Cost C.I.F (MYR)	Total (MYR)	View
1	Accessory PCB and cage	1016641	Accessory PCB and cage	0101210000	UNT	11	1	11.00	
TOTAL QUANTITY				11.0000	GRAND TOTAL (MYR)			11.00	

Total Records
1
Go to Page
1

Attachment

PIA Response

Current Status

Approved by OGA

Verification By

MDA VERIFIER OFFICER

Verification Datetime

06/03/2025 15:38:09

Approved By

MDA APPROVER OFFICER

Approved Datetime

06/03/2025 15:40

Effective Datetime

06/03/2025 15:40

Permit No.

MDA162M030000

Permit Charges

50

Permit Validity (Days)

1825

PIA Reference No.

MDA/162/V/000341/0325

PIA Remarks

yes release

Sandec Details

Transaction History

SMK Response

PRINT INVOICE

PRINT RECEIPT

PRINT

BACK

5. Application status varies, depending on the application type.

6. Click on the buttons to print Invoice, receipt or Verification

Figure 83

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ePermit Medical Device Authority (MDA) User Manual - Trader Admin Module

DAGANGNET


Pihak Berkuasa Peranti Perubatan
ARAS 6, PRIMA 9, PRIMA AVENUE II
BLOCK 3547, PERSIARAN APEC
63000, Cyberjaya, SELANGOR,
Phone: 03-82300300 Fax: 03-82300200
Email: medifast@mda.gov.my

INVOIS

Invoice

ENTERPRISE
JALAN VETERINARY
10150, GEORGETOWN, PENANG
MALAYSIA

KOD PELANGGAN / CUSTOMER ID : C0012
TARIKH INVOIS / INVOICE DATE : 06-Mar-2025
NO. INVOIS / INVOICE NO. : INV25000226

KETERANGAN DESCRIPTION	JUMLAH(RM) TOTAL(RM)
MDA1622025V0000609 Invoice ePermit MDA1622025V0000609	50.00
	
JUMLAH CUKAI (TOTAL TAX) :	0.00
JUMLAH BESAR (TOTAL AMOUNT) :	50.00

Nota:

Bayaran hendaklah dibuat secara atas talian melalui aplikasi BayarNow. Anda boleh melayari laman sesawang:
<https://bayarnow.mda.gov.my/>

Online payment shall be made through Bayarnow <https://bayarnow.mda.gov.my/> and follow the instructions given.

Ini adalah cetakan komputer dan tandatangan tidak diperlukan.
This is computer generated and no signature is required.

Page: 1 of 1

Figure 84: Invoice Sample

PIHAK BERKUASA PERANTI PERUBATAN Medical Device Authority KEMENTERIAN KESIHATAN MALAYSIA Ministry of Health Malaysia			
Official Receipt RESIT RASMI ASAL			
DARIPADA FROM	:	ENTERPRISE	NO. RESIT Receipt No. : R25000198
ALAMAT Address	:	JALAN VETERINARY 10150, GEORGETOWN, PENANG	TARIKH Date : 6-Mar-25
			ID PELANGGAN Customer/ Submission ID : C0012
CARA BAYARAN Payment Method	:	FPX Received	BANK : CIMB BANK BERHAD (KUMPULAN WANG HASIL 1 - AKTA 738)
KOD AKAUN Account Code	:	H72	NO. RUJUKAN Reference No. : MDA1622025V
KETERANGAN Description	:	MDA1622025V0000609	Jumlah (RM) Total (RM) : 50.00
		AMAUN (RM) Amount (RM) : LIMA PULUH SAHAJA	
KETERANGAN / Important Simpan resit ini untuk bukti pembayaran. Resit ini adalah tertakluk kepada penjelasan bayaran dari pihak bank <i>Please keep this receipt as proof of your payment. This receipt is subject to bank clearance</i> Ini adalah cetakan komputer dan tandatangan tidak diperlukan <i>This is computer generated and no signature is required</i>			

Figure 85: Receipt Sample



SLIP PENGESAHAN PENGIMPORAN PRODUK
DENGAN KOD TARIF BERKAITAN PERANTI
VERIFICATION SLIP FOR IMPORTATION OF PRODUCT
(WITH MEDICAL DEVICE TARIFF CODE)

Tarikh dikeluarkan: <i>Date of Issue:</i> 06/03/2025	Keputusan: <i>Result:</i> Approved
Tarikh Sah: <i>Validity Date:</i> 06/03/2025 - 04/03/2030	No Slip Pengesahan : <i>Verification Slip</i> MDA162M03000012025
Pejabat Pengeluar Slip Pengesahan: <i>Verification Slip Issuance Agency:</i> MEDICAL DEVICE	
Maklumat Konsaini/Pengimport: <i>Consignee/Importer</i> JALAN VETERINARY GEORGETOWN 10150, GEORGETOWN PENANG	Maklumat Konsainor/Pengeksport: <i>Consignor/Exporter</i> OFF Jalan Cyber 2 and Jalan Cyber 3 63000, Cyberjaya Selangor
Maklumat Agent: <i>Agent Details:</i>	Maklumat Pemohon: <i>Applicant Details:</i> MR. CPP
Cara Pengangkutan: <i>Mode of Transport:</i> MARITIME TRANSPORT	Pelabuhan/Tempat Import: <i>Port/Place of Import:</i> PORT KLANG (PELABUHAN KLANG)
Tujuan Import: <i>Mode of Transport:</i> Business	
Negara Asal: <i>Country of Origin:</i> UNITED ARAB EMIRATES	

Pihak Berkuasa Peranti Perubatan (Medical Device Authority - MDA) ingin mengesahkan bahawa produk di bawah tiada memerlukan sebarang kelulusan daripada MDA bagi tujuan pengimportan.
Medical Device Authority (MDA) would like to verify the importation of goods as listed below are not subject to MDA approval

BUTIRAN

GOODS DETAILS :

No No	Nama Produk Name of Product	Kod Produk Product Code	Keterangan Product Product Description	Kod Tarif Tariff Code	Kuantiti/ Unit Tarif Tariff Quantity/ Tariff	Harga Satu Unit H.I.T.(RM) Unit Cost C.I.F.(RM)	Jumlah Nilai H.I.T.(RM) Total Value C.I.F.(RM)
1	Accessory PCB and cage	1016641	Accessory PCB and cage	0101210000	11/UNT	1	11.00

CATATAN TAMBAHAN :

ADDITIONAL NOTES :

- Produk yang tidak memenuhi definisi peranti perubatan adalah tidak dikawal dibawah akta peranti perubatan 2012 (akta 737)
Products that do not meet the definition of medical devices are not regulated under the Medical Device Act 2012
- Slip ini tidak memberi kelulusan pengimportan untuk pelepasan komersial dan tidak boleh digunakan bagi tujuan mempromosikan atau mengiklankan produk serta tidak mengecualikan mana-mana pihak yang terlibat daripada mematuhi sebarang undang-undang atau keperluan dari mana-mana pihak
This verification slip does not constitute an approval for the purpose of promoting or advertising the medical device and also does not exempt anyone involved from abiding to any law or regulations in

Figure 86: Verification Slip Sample



PIHAK BERKUASA PERANTI PERUBATAN
MEDICAL DEVICE AUTHORITY
KEMENTERIAN KESIHATAN MALAYSIA
MINISTRY OF HEALTH MALAYSIA
ARAS 5 & 6, PRIMA 9, PRIMA AVINUE II,
BLOK 3547, PERSIARAN APEC,
63000 CYBERJAYA, SELANGOR.

PENGELUARAN PERMIT IMPORT MENURUT PERUNTUKAN
DI BAWAH PERINTAH KASTAM (LARANGAN MENGENAI IMPORT) 2023
ISSUANCE OF IMPORT PERMIT IN ACCORDANCE
WITH THE CUSTOM (PROHIBITION OF IMPORTS) ORDER 2023

Tarikh dikeluarkan Date of Issue : 22/01/2025	Keputusan : Result : Approved
Tarikh Sah : Validity Date : 22/01/2025 - 22/04/2025	No Permit : Permit No : MDA16280100622025
Pejabat Pengeluaran Permit Issuance Agency : MEDICAL DEVICE AUTHORITY	

Pihak Berkuasa Peranti Perubatan (Medical Device Authority-MDA) ingin mengesahkan bahawa peranti perubatan di bawah telah mematuhi keperluan khusus :
Medical Device Authority (MDA), verify that the medical device below has been subjected proven complied with the specific requirements :

Maklumat Consignee/Importer Details : ENTERPRISE I PINANG, JALAN VETERINARY, GEORGETOWN, 10150, GEORGETOWN, PENANG, MALAYSIA.	Maklumat Consignor/Exporter Details : abc sdn bhd MEDICAL DEVICE AUTHORITY, LEVEL 6, , 63000, CYBERJAYA, Selangor, UNITED ARAB EMIRATES.
Maklumat Agen : Agent Details :	Maklumat Pemohon : Applicant Details : CFP.
Cara Pengangkutan : Mode of Transport : MARITIME TRANSPORT	Pelabuhan/Tempat Import : Port/Place of Import : PORT KLANG (PELABUHAN KLANG)
Tujuan Import : Purpose of Import : Business	Jenis Kelulusan MDA : Type of MDA Approval : EXEMPTED (SAMPLE INVESTIGATION)
Negara Asal : Country of Origin : UNITED ARAB EMIRATES	

(Dokumen ini adalah cetakan komputer, tiada tandatangan diperlukan/This is a computer-generated document. no signature is required)

Maklumat Produk :

Product Details :

- 1) **No. Pendaftaran Sijil/No. ID** MDA/XXXX/1234
Registration Certificated
- Pembungkusan** Complete Set
Packaging
- Nama Peranti** N/A
Medical Device Name

No No	Senarai Peranti List of Device	Pengenalan Identifier	Pengenalan SAPIC/PL Identifier	Kod Tarif Tariff Code	Kuantiti / Unit Tarif Tariff Quantity / Tariff OUM	Harga Satu Unit H.I.T.(RM) Unit Cost C.I.F.(RM)	Jumlah Harga Satu Unit H.I.T(RM) Total Value C.I.F.(RM)
1	syringe 3	1567	1567-s	0106121000	2/UNT	23	46.00

Figure 87: Import Permit Sample

Section 9. User Provisioning

This section shows the steps to access the user provisioning page, where users can access to manage users accounts, and branches. User can also edit user roles in this page.

Please refer to *User Provisioning User Manual* for steps to manage user provisioning.

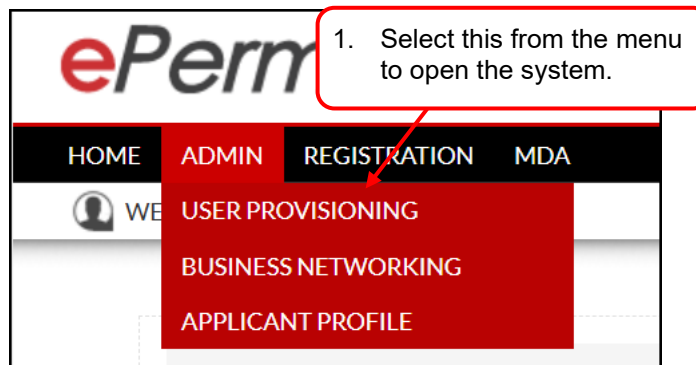


Figure 88

Organization Information

2. User Provisioning system.

Users

Please enter a value to search users.

Username: Full Name: Account No:

BranchId	Account No	Account Status	Username	Status	Full Name	Roles	Identity
10							

Page 1 of 1

All Branches

View Details	Branch ID	Branch Name	Address
<input type="button" value="View"/>	P_01	SDN BHD	MURATA TABUAN LAND DISTRICT,93350,KUCHING,SARAWAK

Page 1 of 1

Organization Information

SDN BHD

ROC/ROB

Address

INDUSTRIAL PARK LAND DISTRICT

City: KUCHING Postcode: 93350 State: Country:

Figure 89

Section 10. Business Networking

This section shows the steps for Trader Admin to maintain Business Networking profile into the system.

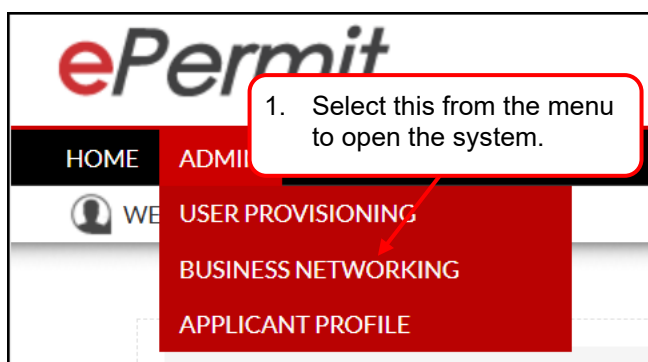


Figure 90

10.1. Listing and Edit

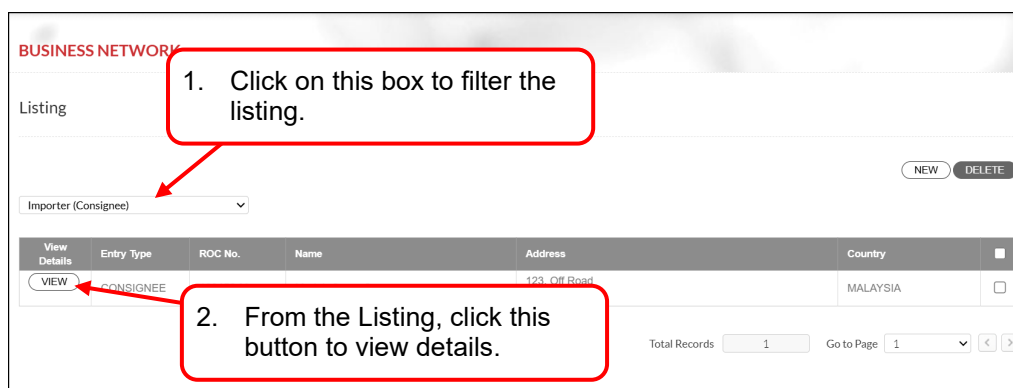


Figure 91

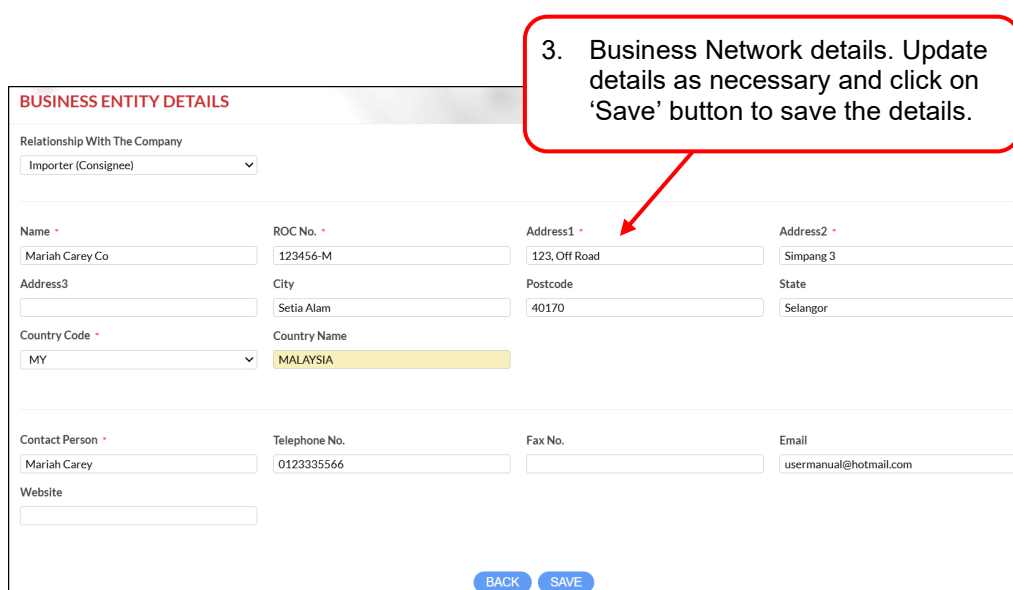


Figure 92

10.2. Delete Business Network

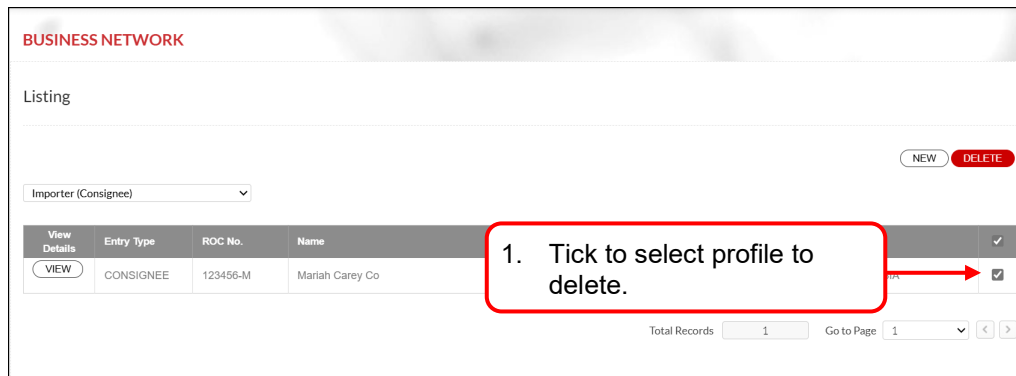


Figure 93

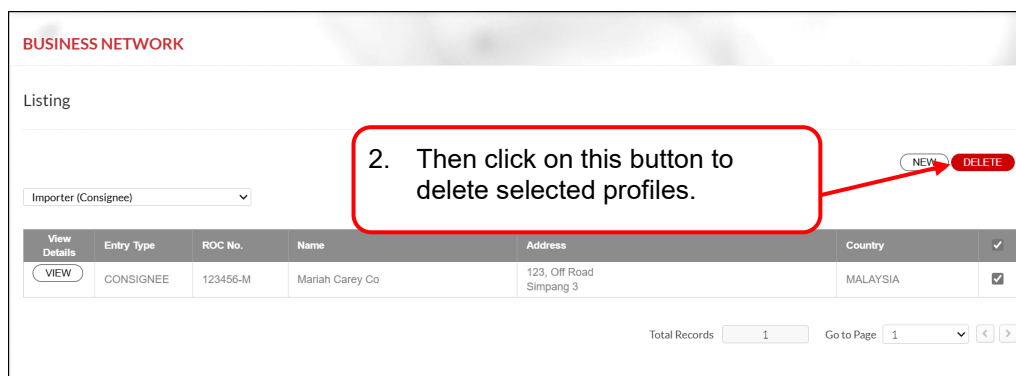


Figure 94

10.3. Create New Business Network

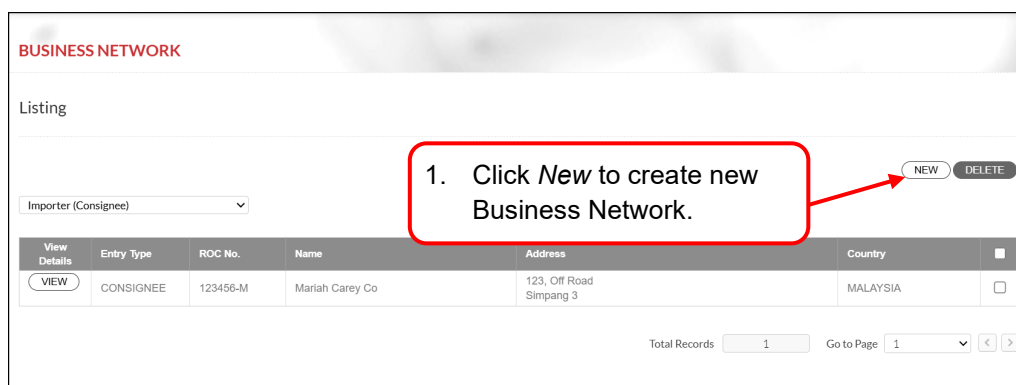


Figure 95

BUSINESS ENTITY DETAILS

Relationship With The Company
 Importer (Consignee) ▼

2. Click to select relationship type, then fill in all the details.

Name * ROC No. * Address1 * Address2 *
 J lo 1212123-J 900 Off Road Simpang Kedua

Address3 * City * Postcode * State *
 Setia Alam 40170 Selangor

Country Code * Country Name
 MY MALAYSIA

Contact Person * Telephone No. * Fax No. *
 Jennifer 090000000

Website

3. Click here to save new Business Network profile.

BACK SAVE

Figure 96

BUSINESS NETWORK

Listing

4. New added Business Network will be listed in this table.

NEW DELETE

Importer (Consignee) ▼

View Details	Entry Type	ROC No.	Name	Address	Country	
VIEW	CONSIGNEE	1212123-J	J lo	900 Off Road Simpang Kedua	MALAYSIA	<input type="checkbox"/>
VIEW	CONSIGNEE	123456-M	Mariah Carey Co	123, Off Road Simpang 3	MALAYSIA	<input type="checkbox"/>

Total Records 2 Go to Page 1

Figure 97

Section 11. Applicant Profile

This section shows the steps to add and delete the Applicant Profile from the system.

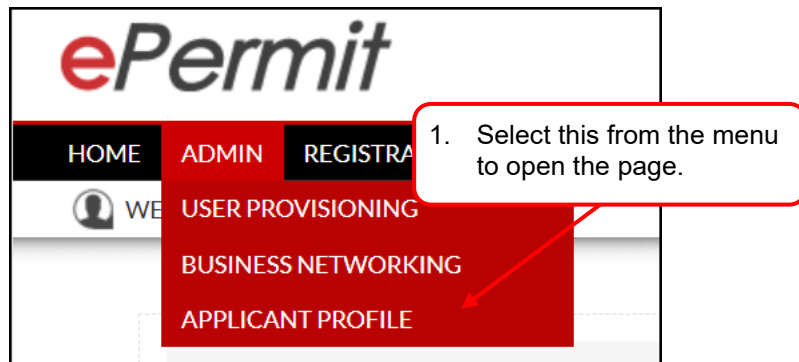


Figure 98

11.1. Listing and Edit

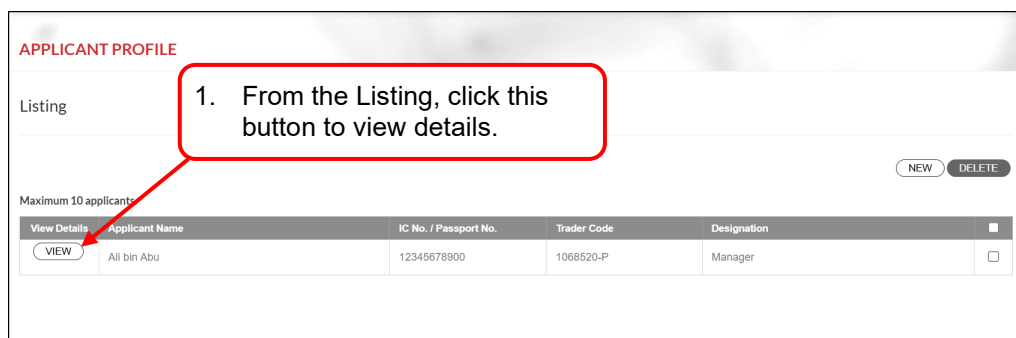


Figure 99

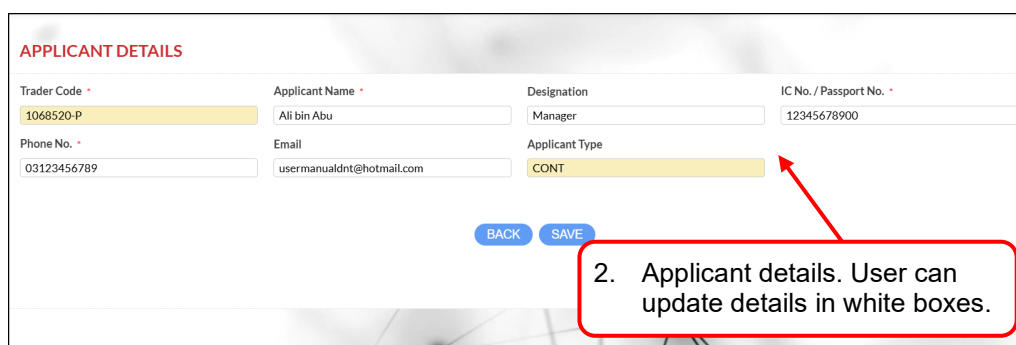


Figure 100

11.2. Delete Applicant Profile

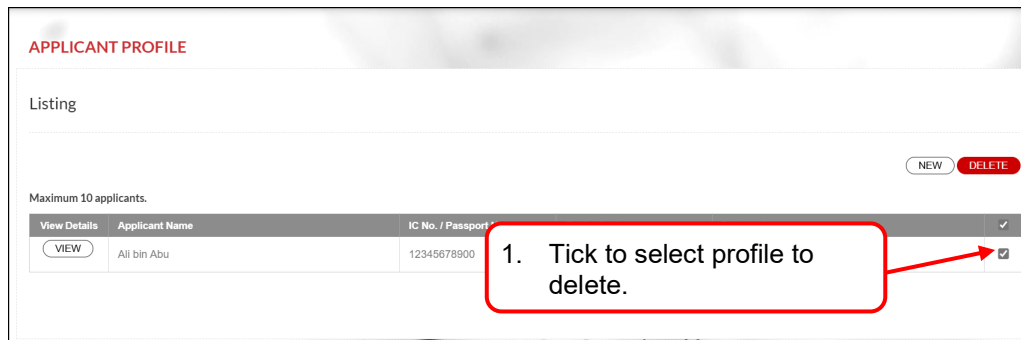


Figure 101

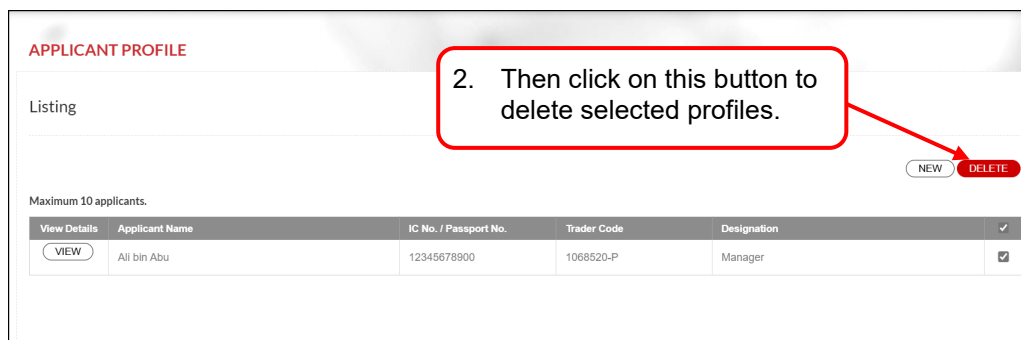


Figure 102

11.3. Create New Applicant Profile

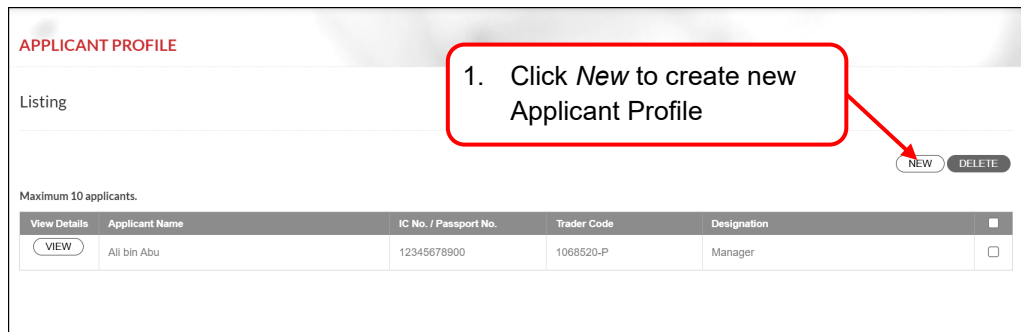


Figure 103

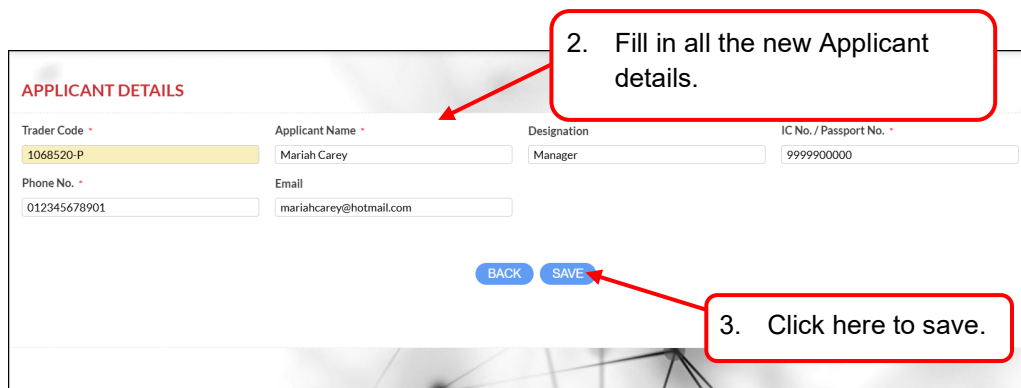


Figure 104

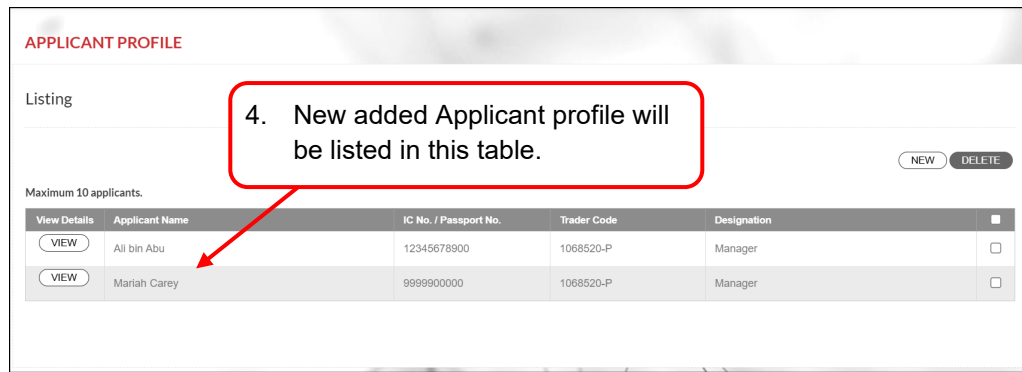


Figure 105

-End of Guide-

This user manual shall be updated as and when required.